AMERICAN UNIVERSITY OF NIGERIA
LAMIDO ZUBAIRU WAY, YOLA BY- PASS. P.M.B 2250,YOLA, ADAMAWA STATE, NIGERIA
WWW.AUN.EDU.NG

Date: **4th April 2023**

Subject: **REQUEST FOR QUOTATION FOR THE SCHOOL OF ENGINEERING LABORATORY EQUIPMENT.**

Tender No.	AUN/RFQ/04032023
RFP Issue Date	April 4th, 2023
Submission Date	April 12th, 2023.
Submission Format	E-copy via the email address provided below
RFP Submission Email	procurement@aun.edu.ng

Dear Invited Bidder,
The American University of Nigerian (AUN), Yola, Adamawa State request bids for the supply of laboratory equipment, as described in the accompanying document. Prospective bidders should submit quote via email with subject - **SOE – LAB EQUIPMENT 2023.**

A-SPECIFICATIONS
All submissions must be per the listed equipment in the accompanying documents.
Prospective bidders can quote for similar, or approved equal products to the listed equipment.
Bidders should provide complete specification details of the equipment quoted.

B-INSTRUCTIONS TO BIDDERS

1. Bidders are required to submit for equipment in line with the Nigerian University Commission (NUC), or University education standards. All bidders' technical proficiency will be evaluated in accordance with NUC and University education standards.
2. Quotations should be submitted on a registered company letterhead. AUN will only engage and pay a registered company.
3. All quotes should include delivery and installation where required.
4. Quotes must be submitted in the Nigerian currency (Naira).
5. There should be no partial pricing for tenders. If a bid is missing necessary information, AUN has the right to decline such submission.
6. All bidders are required to provide the contact details of their company representative for communications concerning bid submissions – Name, Phone number, and email address.
7. Email **procurement@aun.edu.ng** for more details concerning the RFQ with the subject - **SOE LAB – Enquiry 2023.**
8. AUN is under no obligation to accept any tender and may reject any or all tenders at its discretion.

C-BID DOCUMENTS:
The followings are documents for the purpose of this bid

i- Computer Science/Telecommunication/Electrical & Electronic Equipment
ii- Civil Engineering
iii- Chemical Engineering
iv- Mechanical Engineering

D-RFQ EVALUATION
Opening of bid Submission
All quotations will be opened for review on April 13th 2023. The procurement team may contact bidder (s) for additional information as required.

All proposals are to be received no later than 6.00 pm, April 12th, 2023