

**American University of Nigeria**

**School of Law Hand Book**



**2023-2025**

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## SCHOOL OF LAW

### From the Dean, School of Law

Welcome to AUN's School of Law. Our School of Law is one of AUN's flagship schools. The school has a competitive curriculum and in line with the ideals of the founding fathers of the university it is committed to a curriculum that focuses on law and development issues.

Although courses at the School of Law are tailored to satisfy the minimum criteria set out in NUCs benchmark minimum academic standards, the curriculum at the School of Law goes beyond the traditional law courses taught in most Nigerian universities. In addition to traditional courses like Legal Methods, Evidence, Nigerian Legal System, Criminal Law or Family Law, AUN's School of Law has introduced 21<sup>st</sup> century innovative and cutting-edge courses that are dynamic and global in outlook. We offer courses such as New Technologies and the Law, Intellectual and Industrial Property Law, Energy, Oil and Gas Law, Gender, Law and Development, Conflict and Alternative Dispute Resolution, Medical Law and Bioethics, Society and Development, etc. These are courses that will help to produce 21<sup>st</sup> Century lawyers that are well-trained and imbued with relevant practical skills. Our students also offer specialized Community Development (CDV) Courses like Law, Justice and Development where they put into practice what they learnt in the classrooms by participating in community outreach programs.

AUN Yola is an American-styled university that is committed to the liberal arts education. Towards this end, AUN law students, besides studying the traditional law courses, must also offer **General Education** courses like ethics, history, culture, languages, literature, mathematics, philosophy and science. These courses are meant to help the students learn from other specialties' and broaden their minds.

AUN's School of Law has world-renowned, well-trained faculty members that provide legal education to our students through the application of contemporary teaching aids and the effective use of pedagogical methods modeled after the best US practices. Our teaching delivery methods involve deploying AUN's Learning Management Systems to impart American-styled education with its focus on problem-centered learning where students are taught how to think critically as well as how to analyze and communicate effectively. We empower our students with problem-solving and leadership development skills.

The School of Law is housed in the Peter Okocha building with its serene environment and relaxed ambience which makes it conducive for innovative legal thinking. The building boasts of classrooms, lecture halls, moot court and law clinics that are fully air-conditioned and installed with modern facilities. Besides the designated School of Law Library, our students also have access to the Robert A. Pastor Library with its award-winning E-Resources and E-Learning Center, study rooms and reading zones.

Our School of Law offers a Bachelor of Laws (LLB Honors) degree program with full recognition by Nigeria's

Council for Legal Education as well as by the National Universities Commission (NUC).

**Professor Yusuf Mohammad Yusuf**  
**Dean**

### **Vision**

AUN seeks to become a great center of learning and research for Nigeria and Africa, and a catalyst for development in the entire world. In the words of its Founder, it sees its role as a “Development University.” Thus, the University will honor the traditional university roles of repository and transmitter of culture and knowledge, and center for the creation of new knowledge. As a “Development University,” it will also focus on the practical roles that a great university must play in the development of a great nation and continent.

### **Mission**

To these end as a “Development University,” AUN will foster the creation of leaders committed to sustaining a democracy in which diverse people share in the rights and responsibilities of citizenship, are proficient in creating and applying technology to wise purpose, and are dedicated to securing a humane and prosperous world.

AUN will become a place where students' dreams become Africa's future. At AUN, lives will be transformed for service and leadership to lead Africa and the world in what will surely be the challenging years ahead. To realize this vision and fulfill our mission, we will focus our planning on the following strategic goals: AUN will

- Goal 1: Be the Development University for Africa.
- Goal 2: Retain and recruit faculty with the highest standards of academic excellence who are devoted to teaching, research and mentoring students to solve societal problems.
- Goal 3: Foster and build an environment that develops students who are problem solvers, and whose lives are transformed for service and leadership.
- Goal 4: Develop and encourage the effective use of technology to support learning and research by students and faculty.
- Goal 5: Develop the physical environment to support the learning, teaching and research goals of a Development University.
- Goal 6: Accelerate and sustain financial growth to achieve financial stability.
- Goal 7: Help create and sustain a social and political environment supportive of these goals.

### **Values Statement**

Our values statement defines what we hold in common as members of the AUN community, and informs our vision and mission statements.

- We believe that tolerance and understanding among national, ethnic, and religious groups are essential to the success of Nigeria or any other nation. The University will actively work to instil these values in its students and will itself reflect them in its policies.

- We believe that the University, in all of its activities, shall demonstrate the highest standards of integrity, transparency, and academic honesty.
- We believe that freedom of expression is fundamental to any intellectual community and affirm that all members of the AUN community will have the freedom to express any opinion without fear of reprisals of any kind.

### **Philosophy of the Program**

The AUN School of Law provides a collaborative environment in which to learn, think, and communicate about law, policy, and justice. Our program is engaged in preparing students for academic pursuits, professional development, enhanced personal lives, and responsible global citizenship; extending the frontiers of knowledge through research, creative efforts, and liberal scholarship; fostering an intellectual culture that merges theory with practice; contributing to social, economic, and cultural development; and, through intellectual productivity, enhancing the quality of life of the people of Nigeria, Africa and all humanity.

The program aligns closely with AUN's mission as a development university. As an institution focused on creating students who are critical thinkers and problem solvers, the courses in the AUN law program are also focused on some of the most critical problems facing Nigeria and the rest of the world.

### **Aims and Objectives of the LLB Degree Program**

The aim and objectives of the degree programme in Law are:

- To ensure that Law is taught as it exists at any given time, and that every Law student adopts a comparative approach to legal studies bearing in mind that there are many systems of Law currently in operation.
- To ensure that students are imbued with a general knowledge and understanding of Law.
- To develop in students the intellectual ability to apply research, knowledge and analytical skills to solving theoretical and practical legal problems.
- To acquaint students with principles of the judicial process and legal systems, as well as their interaction with socio-economic frameworks.
- To provide, through training and orientation, an appreciation of the growing relevance of inter-, trans-, cross-, and multi-disciplinary approaches to the solution of complex life problems and the role of law therein.

The program is therefore not designed to make him/her an expert in any specific field of law, but to enable him/her to appreciate what openings and opportunities are available to the law student. Students can then be positioned to make a more sensible choice as to where to move in and pitch their tents in the legal field, where they will specialize by acquiring the necessary and relevant books, skills, insights and experiences, which will guide them successfully through life's journey in, through, and with the law.

### **Delivery of the Program**

The Bachelor of Laws degree program within the School require the successful completion of course work in the major field of study – Law – in addition to satisfying general education requirements. Students are encouraged to work closely with their advisors in designing their programs of study and to consider electives in the other disciplines available at the AUN that will complement their career objectives.

There are no majors and minors in the School of Law. While there are two departments (namely, Public & International Law, and Private & Business Law), each with a Head of Department, only a single degree of Bachelor of Laws (LLB) is awarded under the School of Law. The departments of the School only exist for administrative purposes.

To accomplish the objectives of the AUN law program, the Bachelor of Laws (LLB) program employs a flexible approach that allows students to be taught through a balanced mixture of lectures, tutorials and clinical methods. Clinical courses (e.g., Moot Court, Trial Advocacy, and Law Clinic) sharpen students' practical skills, while lectures and tutorials enable students to view the profession from a variety of perspectives.

Classes are taught in state-of-the-art classrooms and the Law Clinic as well as through simulated modules in the well-furnished Moot Court.

Upon completion of all degree requirements, students will receive the Bachelor of Laws (LLB) Honors degree, without any particular concentration, in accordance with the National Universities Commission (NUC)'s Benchmark Minimum Academic Standards for Undergraduate Programs in Nigerian Universities (BMAS) and the Council of Legal Education (CLE)'s Guidelines.

### **Requirement for Admission into the LL. B Degree Program**

#### **(i) By University Matriculation Entry Mode**

At least Senior Secondary School Certificate or G.C.E 'O' Level with a credit passes in five (5) subjects, including English Language and Literature in English obtained at not more than two sittings; Such a candidate must also have an acceptable pass in the University Matriculation Examination.

#### **Direct Entry**

Admission through Direct Entry (DE), apart from the UTME way of admission is an alternative mode of entry into the university where students are admitted directly into the second year (third semester).

Direct Entry admission is for applicants who already have approved supplementary qualification(s) beyond the WASC/GCE/NECO Ordinary Level or equivalents.

The general minimum entry requirements for Direct Entry admission into the Bachelor of Laws degree at American University of Nigeria are:

Prescribed credit passes in the WASC/GCE Advanced Level, Ordinary National Diploma (OND), Higher National Diploma (HND), or a university degree from recognized and accredited institutions.

#### **Internal Transfer to School of Law (LLB)**

Students who seek to transfer to the School of Law for the LLB program must meet the following mandatory requirements:



- You must have achieved a minimum of 3.0 CGPA and above to be eligible to apply for internal transfer.
- The student must have passed English language and Literature in English at Credit ('C') level in his/her SSSCE.
- The student must be of good character and behavior.

Under normal circumstances SOL admits students once a year - Fall (August) admission - so students intending to apply should submit their applications one month before resumption of the Fall semester. Students may speak to their academic advisor for further clarification.

All applications for change of major to Law will be reviewed by the SOL Dean. The outcome of the application will be communicated to successful applicants via email. Your application (change of major) does not guarantee automatic acceptance or approval into School of Law.

### **Career Direction**

In embracing the study of law, you will be challenged by one of the oldest and most rewarding professions that have ever been practiced. Legal training develops knowledge of law and lawyering skills, including the capacity to undertake articulate and critical expression. Because of the many factors and indices that distinguish the AUN law program from any other law program in Nigeria; your legal education here opens the door to the practice of law in the public or private sector as well as to a wide range of diverse career opportunities. The list below is not exhaustive:

- Attorney: Advocate (litigation)
- Attorney: Solicitor (non-litigation)
- Magistrate/Judge or Judicial Administrator
- Corporate Lawyer
- Legal Administration Officer
- Legal Risk Manager
- Legal Adviser/Consultant
- Prosecutor/State Counsel
- Alternative Dispute Resolution expert:  
Arbitrator/Conciliator/Mediator/Negotiator
- Insurance Claims Assessor/Manager
- Legal Academic/Trainer/Educator
- Credit Control Manager
- Human Resources/Industrial Relations Specialist/Manager
- Regulatory Affairs Manager
- Senior Law Enforcement Official (national)
- Senior Law Enforcement Official (international policing)
- Forensic Investigator/Coroner
- Cyberspace Law Regulator/Monitor/Enforcer
- Diplomat/Foreign Affairs Professional
- Maritime, Admiralty and Shipping Advisor
- Air, Aviation and Space Advisor
- Intelligence/Security Advisor
- Legal Officer/Adviser for International Organizations

- Government/Parliamentary Draftsperson
- Estates and Wills Administrator (private or public)
- Ombudsman/Public Complaints Commissioner
- Notary Public/Commissioner for Oaths
- Law Librarian/Legal Information Officer

### Concentrations

There are no areas of concentration in the AUN Law program and the underlying philosophy of the program is the integration of law development.

### Degree requirements

To be eligible for the award of LL. B degree, a candidate must have satisfactorily completed and earned the minimum number of credit hours prescribed for the degree (197 credit hours for candidates admitted through the UTME and 166 credit hours for candidates admitted through Direct Entry). This will involve successfully completing the approved compulsory and elective / optional courses of the School and other departments of the University.

		<b>Five – Year Track</b>	<b>Four - Year Track</b>
Year 1	-	37 Credit hours (UTME)	N/A (DE)
Year 2	-	42 Credit hours (UTME)	46 Credit hours (UME)
Year 3	-	41 Credit hours (UTME)	41 Credit hours (UME)
Year 4	-	38 Credit hours (UTME)	38 Credit hours (UME)
Year 5	-	41 Credit hours (UTME)	41 Credit hours (UME)
<b>Total</b>	-	<b>199 credit hours (UTME)</b>	<b>166 credits hours (DE)</b>

### Graduation Requirements: (Compulsory Core Courses and Elective Courses)

LL. B Major Requirements (109 credits)

S/N	Course Code	Course Title	Credit Hours
1	LAW 101	Legal Methods I	2
2	LAW 102	Legal Methods II	2
3	LAW 201	Law of Contract I	4
4	LAW 202	Law of Contract II	4
5	LAW 203	Constitutional Law I	4
6	LAW 204	Constitutional Law II	4
7	LAW 205	Nigerian Legal System I	4
8	LAW 206	Nigerian Legal System II	4
9	LAW 300	Application of Computers to Legal Studies	3
10	LAW 301	Commercial Law I	4
11	LAW 302	Commercial Law II	4
12	LAW 303	Law of Torts I	4

13	LAW 304	Law of Torts II	4
14	LAW 305	Criminal Law I	4
15	LAW 306	Criminal Law II	4
16	LAW 401	Land Law I	4
17	LAW 402	Land Law II	4
18	LAW 403	Equity and Trusts I	4
19	LAW 404	Equity and Trusts II	4
20	LAW 405	Law of Evidence I	4
21	LAW 406	Law of Evidence II	4
22	LAW 501	Law of Business Associations I	4
23	LAW 502	Law of Business Associations II	4
24	LAW 503	Jurisprudence and Legal Theory I	4
25	LAW 504	Jurisprudence and Legal Theory II	4
26	LAW 577	Trial Advocacy and Law Clinic I	4
27	LAW 578	Trial Advocacy and Law Clinic II	4
28	LAW 598	Research Methodology and Long Essay I	3
29	LAW 599	Research Methodology and Long Essay II	3

ELECTIVE LAW COURSES (48 Credits) Students choose any 12 courses

S/N	COURSE CODE	COURSE TITLE	UNITS
1.	LAW 207	Family Law I	4
2.	LAW 208	Family Law II	4
3.	LAW 209	Labor Law and Employment Relations I	4
4.	LAW 210	Labor Law and Employment Relations II	4
5.	LAW 211	Administrative Law I	4
6.	LAW 212	Administrative Law II	4
7.	LAW 213	Law, Society and Development I	4
8.	LAW 214	Law, Society and Development II	4
9.	LAW 307	Public International Law I	4
10.	LAW 308	Public International Law II	4
11.	LAW 309	Human Rights Law I	4
12.	LAW 310	Human Rights Law II	4
13.	LAW 311	Law of Banking	4
14.	LAW 312	Law of Insurance	4
15.	LAW 313	Medical Law and Bioethics I	4
16.	LAW 314	Medical Law and Bioethics II	4
17.	LAW 407	Gender, Law and Development I	4

18.	LAW 408	Gender, Law and Development II	4
19.	LAW 409	Energy, Oil and Gas Law I	4
20.	LAW 410	Energy, Oil and Gas Law II	4
21.	LAW 411	Intellectual and Industrial Property Law I	4
22.	LAW 412	Intellectual and Industrial Property Law II	4
23.	LAW 413	Conflict and Alternative Dispute Resolution I	4
24.	LAW 414	Conflict and Alternative Dispute Resolution II	4
25.	LAW 505	Environmental Law and Policy I	4
26.	LAW 506	Environmental Law and Policy II	4
27.	LAW 507	International Humanitarian Law I	4
28.	LAW 508	International Humanitarian Law II	4
29.	LAW 509	Legal Drafting and Conveyancing Law I	4
30.	LAW 510	Legal Drafting and Conveyancing Law II	4
31.	LAW 511	New Technologies and the Law I	4
32.	LAW 512	New Technologies and the Law II	4
33.	LAW 513	Journal of Law, Ethics and Development I	4
34.	LAW 514	Journal of Law, Ethics and Development II	4

**Bachelor of Laws (LLB Honors) degree program requirement**

All students pursuing the Bachelor of Laws must earn the minimum number of credit hours prescribed for the degree -197 credit hours for UME and 166 credit hours for DE. Students are encouraged to consult their advisor(s) to ensure all requirements are fulfilled.

All Laws major students are required to successfully complete the following credit hours breakdown for each year/semester to meet the minimum five-year program

<b>Laws Credit Hours Breakdown</b>			
<b>Year</b>	<b>Semester</b>	<b>Credit Hours UME (5-year track)</b>	<b>Credit Hours DE (4-year track)</b>
<b>1</b>	1	20	-
	2	17	-
<b>2</b>	3	22	24
	4	20	22
<b>3</b>	5	19	19
	6	22	22
<b>4</b>	7	19	19
	8	19	19
<b>5</b>	9	22	19

	10	19	19
<b>Total</b>		<b>199</b>	<b>166</b>

### General Education (GENED) Requirement

The GENED requirement below is specific to the **School of Law** program. Students are required to complete all General Education courses as listed below.

Discipline	Course Code	Course Title	Credit Hours
First Year Experience (total 1 credit)	AUN 101	First Year Experience	1
Arts and Humanities (total 9 credits)	GEN 102	Nigerian Peoples and Culture	3
	GEN 103	History and Philosophy of Science	3
	PHI 300	Ethics and Leadership	3
Community Service (total 3 credits)	CDV 2xx	Community Development	3
Critical Thinking and Problem Solving (total 3 credits)	PHI 103	Logic	3
Entrepreneurship (total 6 credits)	ENT 101	Introduction to Entrepreneurship	3
	ENT 325	Social Entrepreneurship	3
Information Technology	CIE	Introductio	3

(total 3 credits)			111	n to Computers and Computing	
Mathematics <i>Based on placement test</i>			MAT 100 or	Pre- Algebra This course is NOT counted towards graduation credits.	0
<b>S/N</b>	<b>Course Code</b>	<b>Course Title</b>			
<b>1</b>	LAW 101	Legal Methods I			
<b>2</b>	LAW 102	Legal Methods II			

3	LAW 201	Law of Contract I	MAT 110 or MAT 112 or MAT 210	University Algebra Pre- Calculus Calculus I	3			
4	LAW 202	Law of Contract II						
5	LAW 203	Constitutional Law I						
6	LAW 204	Constitutional Law II						
7	LAW 205	Nigerian Legal System I						
8	LAW 206	Nigerian Legal System II						
9	LAW 300	Application of Computers to Legal Studies						
10	LAW 301	Commercial Law I						
11	LAW 302	Commercial Law II						
12	LAW 303	Law of Torts I						
13	LAW 304	Law of Torts II						
14	LAW 305	Criminal Law I						
15	LAW 306	Criminal Law II						
16	LAW 401	Land Law I						
17	LAW 402	Land Law II						
18	LAW 403	Equity and Trusts I						
19	LAW 404	Equity and Trusts II						
20	LAW 405	Law of Evidence I						
21	LAW 406	Law of Evidence II						
22	LAW 501	Law of Business Associations I						
23	LAW 502	Law of Business Associations II						
24	LAW 503	Jurisprudence and Legal Theory I						
25	LAW 504	Jurisprudence and Legal Theory II						
26	LAW 577	Trial Advocacy and Law Clinic I						
27	LAW 578	Trial Advocacy and Law Clinic II						
28	LAW 598	Research Methodology and Long Essay I						
29	LAW 599	Research Methodology and Long Essay II						
<b>Two additional courses: English and Philosophy</b>								
30	ENG 101	Introduction to the Study of Literature						
31	PHI 102	Philosophy and Human Existence I						
And								
Statistics (total 6 credits)			STA 101	Introductio n to Statistics	3			

Natural and Physical Sciences (total 7 credits)	BIO, CHE, GEO, NES, PHY (Lab)	Refer to course description	4
	BIO, CHE, GEO, NES, PHY (no Lab)		3
Social and Behavioral Sciences (total 6 credits)	ANT, ECO, HIS, ICP, PSY, SOC	Refer to course description	3
	ANT, ECO, HIS, ICP, PSY, SOC		3
Writing (total 6 credits)	<i>WRI 100 or Based on place ment test</i>	<i>Introductio ns to Compositi on This course is NOT counted towards graduation credits.</i>	0
	<i>WRI 101 Based on place ment test and WRI 102</i>		3
		<b>Total</b>	<b>50</b>

**Mathematics Requirements\***



All students majoring in Law must complete one MAT course (MAT 110 or MAT 112 or MAT 210).

<i>If a student is placed in</i>		<b>Credit Hours</b>
MAT 100: Pre Algebra	This course is NOT a university credit bearing course and it does not count towards total graduation credits. This course does not satisfy GENED requirement. Upon successful completion, students are required to complete MAT 110.	0
MAT 110: University Algebra	This course satisfies GENED requirement.	3
MAT 112: Pre-Calculus	This course satisfies GENED requirement.	3
MAT 210: Calculus I	This course satisfies GENED requirement.	3

**LLB Major Requirement** (31 courses - 109 credits)

**Free Law Elective Requirement**

In addition to the major core courses, a minimum of 12 credits (3 courses) are required to fulfill **Free Electives**; this may also satisfy Advised Law Electives. Students are to select one course from groups 1-3.

**FREE LAW ELECTIVES** (minimum total 9 credits)

**GROUP 1**

This satisfies **Free Law Elective** and **Advised Law Elective**. Select one credit course from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 207	Family Law I	4
2	LAW 209	Labor Law And Employment Relations I	4
3	LAW 211	Administrative Law I	4
4	LAW 213	Law, Society and Development I	4

**GROUP 2**

This satisfies **Free Elective** and **Advised Law Elective**. Select one from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 208	Family Law II	4
2	LAW 210	Labor Law And Employment Relations II	4
3	LAW 212	Administrative Law II	4
4	LAW 214	Law, Society and Development II	4

**GROUP 3**

This satisfies **Free Elective** and **Advised Law Elective**. Select one from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 307	Public International Law I	4
2	LAW 309	Human Rights Law I	4

3	LAW 311	Law of Banking I	4
4	LAW 313	Medical Law and Bioethics I	4

### Advised Law Elective Requirement

Students are also required to complete a further 28 credits (7 courses) to fulfill Advised Law Electives. Students are to select one course from groups 4-10.

### ADVISED LAW ELECTIVES ONLY (total 28 credits)

**GROUP #4** Select one from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 308	Public International Law II	4
2	LAW 310	Human Rights Law II	4
3	LAW 312	Law of Insurance II	4
4	LAW 314	Medical Law and Bioethics II	4

**GROUP #5** Select one from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 407	Gender, Law, and Development I	4
2	LAW 409	Energy, Oil and Gas Law I	4
3	LAW 411	Intellectual and Industrial Property Law I	4
4	LAW 413	Conflict and Alternative Dispute Resolution I	4

**GROUP #6** Select one from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 408	Gender, Law and Development II	4
2	LAW 410	Energy, Oil and Gas Law II	4
3	LAW 412	Intellectual and Industrial Property Law II	4
4	LAW 414	Conflict and Alternative Dispute Resolution II	4

**GROUP #7** Select one from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 505	Environmental Law and Policy I	4
2	LAW 507	International Humanitarian Law I	4
3	LAW 509	Legal Drafting and Conveyancing Law I	4
4	LAW 511	New Technologies and the Law I	4
5	LAW 513	Journal of Law, Ethics and Development I	4

**GROUP #8** Select one from this group.

s/n	Course Code	Course Title	Credit Hours
1	LAW 506	Environmental Law and Policy II	4
2	LAW 508	International Humanitarian Law II	4
3	LAW 510	Legal Drafting and Conveyancing Law II	4
4	LAW 512	New Technologies and the Law II	4
5	LAW 514	Journal of Law, Ethics and Development II	4

**SAMPLE 5-YEAR STUDY PLAN FOR A BACHELOR OF LAWS (LLB Honors)  
FALL ADMISSION**

**Please note that this study plan is a guide only.**

This study plan represents students in remedial (WRI 100, MAT 100) non-credit bearing course(s) and students in credit bearing courses. Due to faculty and scheduling changes some courses may not be offered during the semesters indicated. Please check with your faculty and academic advisors along with your program chair each semester to be up to date with changes to the study plan.

**FIRST YEAR**

Semester	Course Code	Course Title	Credit Hours	Prerequisite	Requirement	
First Semester	MAT 100 or	<b>Maths and Statistics</b>	0	Placement test	EXTRA or	
	MAT 110 or MAT 112 or	Mathematics	3		EXTRA or EXTRA	
	MAT 210				GENED	
	WRI 100 or WRI 101	<b>Writing</b>	0	None	EXTRA or GENED	
		<b>Composition</b>	3			
	LAW 101	Legal Methods I	2	None	MAJOR GENED	
	ANT/ECO/HIS/ ICP/PSY/SOC	<b>Social and Behavioral</b>	select one	3	None	GENED
	AUN 101	<b>First Year Experience</b>	First Year Experience	1	None	GENED
CIE 111	<b>Information Technology</b>	Intro. to Computer and Computing	3	None	GENED	

	PHI 102	Philosophy and Human Existence I	3	None	MAJOR
<b>Total</b>			<b>20</b>		
<b>Second Semester</b>	LAW 102	Legal Method II	2	LAW 101	MAJOR
	WRI 101 or WRI 102	<b>Communication</b>	3	WRI 100 or WRI 101	GENED
		Composition I or II			
	PHI 300	Ethics and Leadership	3	min. 2 <sup>nd</sup> semester standing	GENED
		<b>Arts and Humanities</b>			
	GEN 102 or GEN 103	<b>Arts and Humanities</b>	3	None	GENED
		select one			
PHI 103	<b>Critical Thinking &amp; Problem Solving</b>	3	PHI 102	GENED	
	Logic				
ENG 101	Intro to the study of Literature	3	WRI 101	MAJOR	
<b>Total</b>			<b>17</b>		

## SECOND YEAR

Semester	Course Code	Course Title	Credit Hours	Prerequisite	Requirement
<b>Third Semester</b>	LAW 101	Legal Method I (DE students only)	2	None	MAJOR
	LAW 201	Law of Contract I	4	None	MAJOR
	LAW 203	Constitutional Law I	4	None	MAJOR
	LAW 205	Nigerian Legal System I	4	None	MAJOR
	ENT 101	<b>Entrepreneurship</b>	3	None	GENED

				Intro. to Entrepreneurship	
	LAW 207/ LAW 209/ LAW 211/ LAW 213	select one	4	None	MAJOR (Free Law Elective Group #1)
		<b>Community Service</b>			GENERAL
	CDV 2xx	select one	3	None	
			<b>Total</b>	<b>22/24 (DE)</b>	
<b>*A student placed in WRI 100, must enroll in ENG 101.</b>					

<b>Fourth Semester</b>	LAW 102	Legal Method II (DE students only)	2	LAW 101	MAJOR
	LAW 202	Law of Contract II	4	LAW 201	MAJOR
	LAW 204	Constitutional Law II	4	LAW 203	MAJOR
	LAW 206	Nigerian Legal System II	4	LAW 205	MAJOR
	LAW 208/ LAW 210/ LAW 212/ LAW 214	select one	4	Refer to course description	MAJOR (Free Law Elective Group #2)
	BIO/CHE/ GEO/ NES/ PHY	<b>Natural and Physical</b>	4	None	GENERAL

				<b>Science s</b>					
				select one (Lab)					
<b>Total</b>							<b>20/22 (DE)</b>		
<b>* Direct entry (DE) THIRD YEAR</b>									
<b>Semester</b>					<b>Course Code</b>	<b>Course Title</b>	<b>Credit Hours</b>	<b>Prerequisite</b>	<b>Requirement</b>
<b>FOURTH YEAR</b>					LAW 301	Commercial Law I	4	None	MAJOR
					LAW 303	Law of Torts I	4	None	MAJOR
					LAW 305	Criminal Law I	4	None	MAJOR
					LAW 307/ LAW 309/ LAW 311/ LAW 313	select one	4	None	MAJOR (Free Law Elective Group #3)
<b>Seventh Semester</b>	LAW 401	Land Law I	4	None	MAJOR				
	LAW 403	Equity and Trusts I	4	LAW 206	MAJOR				
	LAW 405	Law of Evidence I	4	LAW 305 and LAW 306	MAJOR				
	LAW 407/ LAW 409/ LAW 411/ LAW 413	select one	4	None	ADVISED LAW ELECTIVE				
	ENT 325	Entrepreneurship Social Entrepreneurship	3	ENT 101	GENE D				
	<b>Total</b>		<b>19</b>						
					ANT/ECO/HIS/ICP/SOC/PSY	<b>Social and Behavioral Sciences</b> select one	3	None	GENE D
					GEN 102 or GEN 103	<b>Arts and Humanities</b> select one	3	None	GENE D
					LAW	Land Law	4	LAW	MAJOR

<b>Eigh t Sem este r</b>	402	II		401	R					
	LAW 404	Equity and Trusts II	4	LAW 403	MAJO R					
	LAW 406	Law of Evidence II	4	LAW 405	MAJO R					
	LAW 408/ LAW 410/ LAW 412/ LAW 414	select one	4	Refer to cours e descri ption	ADVI SED LAW ELEC TIVE					
	BIO/C HE/GE O/ NES/P CE/PH Y	<b>Natural and Physical Sciences</b> select one (no lab)	3	None	GENE D					
<b>Total</b>			<b>19</b>							
<b>Fifth Semester</b>										
<b>Total</b>								<b>22</b>		
<b>Sixth Semester</b>						LAW 300	Applica tion of Comput ers to Legal Studies	3	None	MAJ OR
						LAW 302	Commer cial Law II	4	LAW 301	MAJO R
						LAW 304	Law of Torts II	4	LAW 303	MAJO R
						LAW 306	Criminal Law II	4	LAW 305	MAJO R
						LAW 308/ LAW 310/ LAW 312/ LAW 314	select one	4	Refer to course descrip tion	ADVI SED LAW ELEC TIVE
						STA 101	<b>Maths &amp;</b>	3	MAT	GENE

		<b>Statistics</b>		110 or higher (min. C grade)	D
		Intro. to Statistics			
<b>Total</b>			<b>22</b>		

**FIFTH YEAR**

Semester	Course Code	Course Title	Credit Hours	Prerequisite	Requirement
<b>Ninth Semester</b>	LAW 501	Law of Business Associations I	4	LAW 201 LAW 202 LAW 301 LAW 302	MAJOR
	LAW 503	Jurisprudence and Legal Theory I	4	None	MAJOR
	LAW 577	Trial Advocacy and Law Clinic I	4	500-level	MAJOR
	LAW 598	Research Methodology and Long Essay I	3	500-level	MAJOR
	LAW 505/ LAW 507/ LAW 509/ LAW 511/ LAW 513	select one	4	Refer to course description	ADVISED LAW ELECTIVE
	<b>Total</b>			<b>19</b>	
<b>Tenth Semester</b>	LAW 502	Law of Business Associations II	4	LAW 501	MAJOR
	LAW 504	Jurisprudence and Legal Theory II	4	LAW 503	MAJOR
	LAW 578	Trial Advocacy and Law Clinic II	4	500-level	MAJOR
	LAW 599	Research Methodology and Long Essay II	3	LAW 598, 500-level students only	MAJOR
	LAW 506/ LAW 508/ LAW 510/ LAW 512/ LAW 514	select one	4	Refer to course description	ADVISED LAW ELECTIVE
	<b>Total</b>			<b>19</b>	



## Notes:

1. Where any other non-Law elective is required, a student in the LLB program shall be at liberty to select any elective from any other department in the University, provided that the prerequisite, if any, has been met.
2. Program Chairs and Advisors shall ensure that non-Law electives are used to satisfy general education requirement.
3. There may be credit-based summer courses in the LLB program.

## Course Description/Prerequisite

**LAW 101 Legal Methods I (2)** this course is an introductory course for students who are starting a law program. It is also the introduction of the skills of oral advocacy, reasoning, examination writing, teamwork, application of professional ethics, and developing a professional critical-thinking and problem-solving, identity in the context of practicing law. **Prerequisite: None.**

**LAW 102 Legal Methods II (2)** this course is a continuation of LAW 101 and it seeks to enable first year students to identify, analyze and research issues in any area of law. It is a bridge course designed to equip students with the basic skills and information necessary to navigate the law-related courses and activities during their law school life and later. **Prerequisite: LAW 101.**

**LAW 201 Law of Contract I (4)** there are various reasons which can be cited for studying this subject. The least of them would be the compulsion imposed by the institutional course structure. The foremost reason that makes it imperative to study the course is the wide application of the law of contract in every-day life. We make contracts when we buy a newspaper or travel on a bus. But the student will realize that not all contracts are of those simple types. Contracts dealing with the construction of ships or buildings will be highly complex. Nevertheless, across that spectrum the underlying principles of contract law remain the same and it is those basic principles which are the subject matter of this course. Moreover, formation of contract being mandatory for all commercial transactions accentuates the importance of the subject. This course introduces the students to the principles of contract law, including the consideration doctrine, offer and acceptance, promissory estoppel, and the regulation of the bargaining process. **Prerequisite: None.**

**LAW 202 Law of Contract II (4)** this course revolves around factors that may vitiate a contract and the remedies available to the affected parties. **Prerequisite: LAW 201.**

**LAW 203 Constitutional Law I (4)** this introductory course focuses on the issues raised by the structural parts of the Constitution of the Federal Republic of Nigeria. Consideration will be given to the historical foundations of Nigerian constitutionalism, judicial processes in constitutional cases; judicial review; and the courts functioning in the constitutional system. Attention will be given to the relationships of the three arms of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and checks and balances. The course will also consider federalism and the respective roles of the national and state governments. **Prerequisite: None.**

**LAW 204 Constitutional Law II (4)** this is a continuation of LAW 203 and introduces the student to the application of the theoretical aspects of constitutionalism to practice under the Nigerian constitution as well

as in comparative dimensions. **Prerequisite: LAW 203.**

**LAW 205 Nigerian Legal System I (4)** this course deals with the fundamentals of the entire body of laws and institutions constituting the legal system of the Federation of Nigeria. It reflects on the historical narratives responsible for the notable character of Nigeria as a legal pluralist state. **Prerequisite: None.**

**LAW 206 Nigerian Legal System II (4)** this is a continuation of Law 205 to give the students a strong understanding of the nature, structures and framework of the Nigerian legal system in a way that prepares them for professional life in their legal careers and practice. **Prerequisite: LAW 205.**

**LAW 207 Family Law I (4)** family law is concerned with the law regulating the affairs of the family and family property. The Nigerian family law, as would be seen in the historical perspective was adopted from the English legal system based solely on the fact that we inherited the English legal system by reason of our affiliation with them through the instrument of colonialism. The practice of family law is influenced by the general legal context that prevailed in England. The major statutes that guide family law in Nigeria are the Marriage Act and Matrimonial Causes Act, as contained in the Laws of the Federation of Nigeria. This course deals with basic points typical and relevant as found in the Commonwealth jurisdiction most of which gained independence from Britain. These topics generally border on the relationship within the family in Nigeria. They most importantly touch on the underlying values and features which concern the way which family law is put to use in a democratic, pluralistic and law-governed society. The dimension of Islamic and customary marriages will be examined and analyzed. **Prerequisite: None.**

**LAW 208 Family Law II (4)** this course pertains to the formation, restoration and dissolution of domestic relations, including the law of marriage, annulment, separation and dissolution, maintenance, and custody and support of children. This course will study the differences between community and separate property, the classification of property, and the impact of such classification. The role of the courts in family law practice and the importance of mediation of domestic issues will also be discussed. **Prerequisite: LAW 207.**

**LAW 209 Labor Law and Employment Relations I (4)** this course is designed to introduce the students to the rudiments of labor and employment law in Nigeria and other matters necessarily incidental to that field of law. **Prerequisite: None.**

**LAW 210 Labor Law and Employment Relations II (4)** this course is designed to introduce the students to the rudiments of labor law and other matters necessarily incidental to that field of law. **Prerequisite: LAW 209.**

**LAW 211 Administrative Law I (4)** this course introduces the student to the body of law that governs the activities of administrative agencies of government. Government agency action can include rule-making, adjudication, or the enforcement of a specific regulatory agenda. **Prerequisite: None.**

**LAW 212 Administrative Law II (4)** this course enables students to be well-acquainted with the essential concept in the administrative structure and administrative agencies of the government. It will also help the students to have a comparative understanding of the concepts of administrative law and other concepts. **Prerequisite: LAW 211.**

**LAW 213 Law, Society and Development I (4)** this course begins with a sociological introduction to mores,

folkways and codified law, and explores how the founding principles of the nation may be both liberating and restrictive. The course introduces a wide variety of topics related to law's varying functions. It focuses on social and legal theory and analyzes law and legal institutions from a critical perspective. It seeks to help students become better able and equipped to evaluate law and legal institutions, especially in relation to equality, discrimination, social integration, justice, and fairness. The course emphasizes class discussion and intensive work on improving analytical writing about controversial issues. **Prerequisite: None.**

**LAW 214 Law, Society and Development II (4)** this course examines the role of law and the legal system in economic and social development, particularly in less developed countries, emerging markets, and nations in transition. It will explore how law, in its various forms, may bring about or impede development, however defined, and how development may affect or change the legal system of the country concerned. The course first considers the nature of law, with particular reference to developing countries, and then examines various theories and concepts of development. It next probes the theoretical relationships between law and development. The remainder of the course addresses the role of law in development through a series of cases on such crucial issues as land tenure, capital formation and foreign investment, corporate governance, the rule of law and good governance, constitutionalism, judicial reform, and corruption. **Prerequisite: LAW 213.**

**LAW 300 Application of Computers to Legal Studies (3)** the work of legal practitioners involves a high level of documentation and information processing, storage, and retrieval. The focus of this course is on the emerging generation of digital lawyers and how to re-orient the student to cyber space and its tremendous implications for the study of law and professional life. This course will acquaint students with contemporary computer tools and applications used to satisfy the demands of contemporary legal research, law firms and law related fields. The course will include computer-assisted work. **Prerequisite: None.**

**LAW 301 Commercial Law I (4)** commercial law, also known as business law or mercantile, is the body of law that applies to the rights, relations, and conduct of persons and businesses engaged in commerce, merchandizing, trade, and sales. It is often considered to be a branch of civil law and deals with issues of both private law and public law. **Prerequisite: None.**

**LAW 302 Commercial Law II (4)** the course considers particular types of transactions in their commercial context including sales, credit and security, syndicated loans, derivatives, multi-party projects, and banking transactions. Aspects of commercial litigation including arbitration will also be considered. These examples are chosen to illustrate the commercial and practical problems arising in different market sectors, in comparative dimensions. **Prerequisite: LAW 301.**

**LAW 303 Law of Torts I (4)** this course considers deals with the body of rights, obligations and remedies that is applied by courts in civil proceedings to provide relief for individuals or victims (claimant or plaintiff) who have suffered harm from the wrongful acts of others (defendant). However, this course helps you to distinguish the law of torts from two other kinds of law, namely, criminal law and contract law. **Prerequisite: None.**

**LAW 304 Law of Torts II (4)** the course continues LAW 303 and introduces students to the proper understanding of remedying personal and economic injury which may be occasioned from wrong done to the person, land and all other interests. **Prerequisite: LAW 303.**

**LAW 305 Criminal Law I (4)** this course examines the history and sources of Nigerian criminal law; general principles of criminal liability; the place of Criminal Law in the legal system; theories of punishment; the general elements of a crime; participation in crime; attempts, conspiracy and incitement as well as understanding of how this knowledge is relevant within the different fields of Criminal Law in Nigeria. **Prerequisite: None.**

**LAW 306 Criminal Law II (4)** this course examines comparative principles of criminal liability, a range of fatal and non-fatal offences against the person, the public and selected offences against property. Sentencing and secondary liabilities as well as defenses also form part of the course. **Prerequisite: LAW 305.**

**LAW 307 Public International Law I (4)** this course is designed for students who will eventually become legal practitioners who will be required to give legal advice and carry out responsibilities pertaining to the international realm. It is aimed at providing them with an introductory knowledge of principles of Public International Law. It also gives them a basic understanding of the role international law plays in Nigeria and the role of Nigeria within the international community. **Prerequisite: None.**

**LAW 308 Public International Law II (4)** this course is designed for students who will eventually become legal practitioners who will be required to give legal advice and carry out responsibilities pertaining to the international realm. It is aimed at providing them with an introductory knowledge of principles of Public International Law in an all-encompassing way that avails insights into several other dimensions of the global system. It also gives them a basic understanding of the role international law plays in Nigeria and the role of Nigeria within the international community. **Prerequisite: LAW 307.**

**LAW 309 Human Rights Law I (4)** this two-semester course is divided into two main parts. The first part deals with the ideological concept, historical struggle and background to human rights. The second part deals with the application, promotion and enforcement of human rights at international, regional and national level. The course provides an introduction to basic human rights philosophy, principles, instruments and institutions, and also an overview of current issues and debates in the field with focus on the problems specific to Nigeria. **Prerequisite: None.**

**LAW 310 Human Rights Law II (4)** this course is designed to equip students with the basic tools necessary to work with the specific sources, methods and institutions of the international human rights system and to apply them in the Nigerian context. Implicit in this approach is the assumption that human rights call for legal and other advocacy skills. Accordingly, the course requirements will focus on developing the ability to recognize the factual and the legal problems and to analyze them, the capacity to apply the legal information in practical situations as well as the mastery of the applicable law – knowledge of the applicable law, understanding of the norms, aptitude to interpret and provide a critical analysis of the law, competence to understand the context in which the law exists. **Prerequisite: LAW 309.**

**LAW 311 Law of Banking (4)** this course seeks to review the history of banking, the role of banking in the society, classes and function of banks, the law governing banking, evolution of banks and banking in Nigeria, rules governing the establishment of banks and financial institutions, the nature of banker/customer relationship. It further examines aspect of international finance, regional banks, the IMF and the World Bank, commercial credits, history, nature and function of negotiable instruments, checks, bank drafts, letter of credit and money order. **Prerequisite: None.**

**LAW 312 Law of Insurance (4)** this course is designed to examine origins of insurance, the principles and instruments involved in the course of insurance in Nigeria. Also, some of the reforms in the banking industry in Nigeria will be examined. **Prerequisite: LAW 311.**

**LAW 313 Medical Law and Bioethics I (4)** this course deals with the interrelationship between law and healthcare practice. It would introduce students to the basic principles of moral philosophies and ethics. The main issues to be explored would be the rights of patients, for example the right to privacy and confidentiality, autonomy and consent to treatment, access to healthcare, malpractice litigation, reproductive technologies, the right to life of unborn children and issues of whether one should be permitted by law to commit or assist another to take one's own life. A comparative study of the Nigerian law and ethical practice would be carried with US law and ethical practices. **Prerequisite: None.**

**LAW 314 Medical Law and Bioethics II (4)** this course a continuation of Medical Law and Bioethics I, and discussions will focus on the ethical, legal, and public policy issues arising from various advances in biomedical science and biotechnology. Students will be invited to consider the ways in which such developments affect law and public policy, as well as the issues that may arise in attempts to govern and regulate science according to ethical principles. **Prerequisite: LAW 313.**

**LAW 401 Land Law I (4)** the course is designed in such a way as to gradually introduce law students generally, into the concept of customary land holding. The course will cut across the basic principles of land law as it relates to acquisition, ownership as well as disposition of land under native law and custom. **Prerequisite: None.**

**LAW 402 Land Law II (4)** this course is designed to offer deeper appreciation of key legal issues that arise in the area of property and land use in contemporary Nigeria, with a comparative focus on the laws of England and the United States. The focus of the course is not on law itself, but on the policy implications of various rules, doctrines and practices which are covered in great detail. Legal rules regulating property are among the most fundamental to Nigeria, and most other economies and societies. They figure prominently in city and local governance and economic development, in areas as diverse as housing, zoning, environmental policy, and international development. Virtually every public policy issue has a 'property angle' to it, which makes it essential to know how it works. The main focus is on Nigeria property and land use law due to its prominence in national development policy and practice, although substantial comparative legal materials are also introduced from selected countries. **Prerequisite: LAW 401.**

**LAW 403 Equity and Trusts I (4)** this course introduces the student to the main principles and doctrines of equity and trusts. It is designed to challenge the somewhat dull image of this area of law and to encourage a critical and imaginative understanding of the subject. The law of equity and trusts is contextualized within a historical, social and jurisprudential inquiry thereby providing a much wider range of possible interpretations of its development and application. What then becomes central to the approach in the course is the complex interrelation of law with ethical, political, economic and jurisprudential considerations, and that between legal outcomes, pragmatic concerns and policy objectives. **Prerequisite: LAW 206.**

**LAW 404 Equity and Trusts II (4)** drawing upon the student's experience of the study in LAW 403, this course examines the trust both as a private legal institution (the trust in family and commercial settings) and a public one (the charitable trust), placing special emphasis on the management of the trust and the powers,

duties and obligations of the trustee. Yet, in departing from conventional approaches this module does not study equity merely in regards to its role as the original creator of the trust. Equity is instead acknowledged to be what it really is - a vital and fruitful component of the English legal system; a distinct form of legal interpretation possessing its own principles and method of legal reasoning, and comprising an original and continuing source of legal development in the sphere of remedies under Nigerian law. **Prerequisite: LAW 403.**

**LAW 405 Law of Evidence I (4)** the law of evidence governs how parties, judges, and courts offer and then evaluate the various forms of proof at trial. In some ways, therefore, evidence is an extension of civil and criminal procedure. Generally, evidence law establishes a group of limitations that courts enforce against lawyers in an attempt to control the various events that the trial process presents in an adversarial setting. This course examines the basic principles of the Law of Evidence and other related concepts which are necessary in other to properly comprehend the course work. **Prerequisite: LAW 305 and LAW 306.**

**LAW 406 Law of Evidence II (4)** drawing upon the student's experience of the study in LAW 405, this course deals with the breadth of the subject, from admissions, estoppels and the burden and standard of proof to confession evidence, expert evidence and documentary evidence. The course examines evidence taken or served prior to a trial, the rules of evidence during the course of a trial and the examination of witnesses. It also explores good and bad character and hearsay evidence. It also analyzes privilege and facts excluded by public policy while also covering judicial discretion to admit or exclude evidence and include a chapter on statistical and survey evidence. The course finally considers case law from comparative jurisdictions. **Prerequisite: LAW 405.**

**LAW 407 Gender, Law and Development I (4)** a central question will be: How do we situate cultural, geographical and historical understandings of sexuality while remaining attentive to local state and individual practices? We will also pay close attention to the methodology of comparative law itself, and track the politics of comparison as we explore various judicial approaches toward sexuality and gender identity. How have histories of colonialism and imperialism shaped modern understandings of nation, gender and sexuality? How are new complexities being created across these historical entanglements? We will move beyond Nigerian jurisprudence to a global setting as we seek to understand how different structural conditions produce particular legal outcomes. In looking at case law, international rights norms and legal precedent from other common and civil law jurisdictions, we can begin to unpack the multiple ways that legal regulation operates. Throughout these classroom discussions we will pay close attention to the variety of social forces and discourses that operate to regulate sexual subjects. As a whole, the seminar will offer students a strong theoretical and doctrinal analysis, and provide the critical tools required to evaluate a host of legislative and judicial responses to human sexuality. **Prerequisite: None.**

**LAW 408 Gender, Law and Development II (4)** this course offers an introduction to legal reforms and strategies in response to understandings of the relationship between war and gender as well as feminist peace studies. Contemporary institutional take up of 'gender perspectives' are studied alongside theoretical and empirical accounts of the gendered experience of war and armed conflict. Some study of post-conflict communities is also discussed. The collective security regime, particularly Security Council initiatives on women, peace and security are analyzed alongside debates from feminist and gender theorists. **Prerequisite: LAW 407.**

**LAW 409 Energy, Oil and Gas Law I (4)** this course concerns the regulation of energy, energy resources,

and energy facilities. Among the topics will be the regulation of rates and services; the roles of state agencies and state public utility commissions. Attention will be devoted to energy resources (other than oil and gas, which are covered in the Second Semester) and to generating, transmission and distribution facilities. The current and future roles of renewable energy, energy efficiency, and nuclear energy will receive special attention, as will the regulation and deregulation of electricity. The course reflects on comparative developments from foreign jurisdictions to enlighten the student about the Nigerian situation. **Prerequisite: None.**

**LAW 410 Energy, Oil and Gas Law II (4)** this course is about the legal aspects of oil and gas industry in general but with some specific reference to Nigeria as the cases demand. The course is meant to expose the student to the history, development, law and policy of oil and gas. This course introduces students to the various pieces of legislations that are related to the oil and gas industry. **Prerequisite: LAW 409.**

**LAW 411 Intellectual and Industrial Property Law I (4)** this course is an intensive study of the core subjects of intellectual property law: patents, copyrights, trade secrets, and trademarks. This portion of the two-semester course covers the copyright aspects. It examines the fundamental principles of these bodies of law, their underlying policies, and how the laws inter-relate. **Prerequisite: None.**

**LAW 412 Intellectual and Industrial Property Law II (4)** this course is an intensive study of the core subjects of intellectual property law: patents, copyrights, trade secrets, and trademarks. This portion of the two-semester course covers the patents, industrial designs, trade secrets and trademarks aspects. It examines the fundamental principles of these bodies of law, their underlying policies, and how the laws inter-relate. **Prerequisite: LAW 411.**

**LAW 413 Conflict and Alternative Dispute Resolution I (4)** there exists a common misapprehension that lawyers and legal assistants do most of their work in court. More often, attorneys and their clients are seeking ways to reconcile differences without spending the time and money involved in a lawsuit. This course examines the concept of ADR and the various range of ADR methods by which disputes can be resolved, the kinds of disputes that can be resolved through ADR, the benefits of referring disputes to ADR and limitations to the ADR process. It introduces students to the principal dispute resolution processes and to help prepare students to use such processes to advance the interests of clients. **Prerequisite: None.**

**LAW 414 Conflict and Alternative Dispute Resolution II (4)** reflecting on theories of conflict, peace and security as well as conflictology, this course surveys the growing alternative dispute resolution field, with a focus on negotiation, mediation, arbitration and therapeutic jurisprudence. Considers the theoretical foundations for the processes, and teaches the strategies, tactics and skills required for lawyers to participate in these processes through readings, videos and simulation exercises. Participants will learn negotiation skills and how to select the most cost-effective and least intrusive ADR method to achieve the most positive result for both parties. Students will understand the processes and methods of ADR techniques; learn the proper application and limits of ADR techniques; appreciate the ethical considerations involved in ADR; and develop a basic ability to apply ADR methods. **Prerequisite: LAW 413.**

**LAW 501 Law of Business Associations I (4)** this course examines the nature of the legal vehicles available for the carrying on of entrepreneurial activities, paying particular attention to the analysis of companies under Nigerian law. It examines the core features of a company. These are: separate legal personality, limited

liability, centralized management, the allocation of control rights, and free transferability of shares. The course analyzes how the law implements these features and the policy trade-offs among them. **Prerequisite: LAW 201, LAW 202 & LAW 301, LAW 302.**

**LAW 502 Law of Business Associations II (4)** the course discusses the relationship between various groups with an interest in the affairs of the company – shareholders, directors, managers, financiers, trade creditors, employees, consumers and regulators - and the balance of power between them. The course looks beyond purely technical legal issues and encourages a critical examination of the system and proposals for reform. **Prerequisite: LAW 501.**

**LAW 503 Jurisprudence and Legal Theory I (4)** this course is designed to examine the philosophical dimensions of law and seeks to provide the students with a general overview of the purpose and importance of law to all human endeavors, particularly in society. It involves the study of law in relation to justice, equality, morality, politics and religion and the interdependence of these various forces to each other. Further, it also involves an inquiry into law and its influence on society and social change, ethics and development. The sources of law are also made a subject of inquiry as a means to deciphering the specific content of law in a developing democracy such as Nigeria. **Prerequisite: None.**

**LAW 504 Jurisprudence and Legal Theory II (4)** this course is essentially an examination of classic jurisprudential questions in and around the theory of adjudication: the theory of how judges actually do decide cases and how they ought to decide them. These questions include: Do legal rules really constrain judicial decision-making? What makes a rule (or norm) a rule of the legal system? Are principles of morality legally binding even when such principles have not been enacted into a law by a legislature? (Relatedly, are there objective principles of morality?) Where no legal norm controls a case, how ought judges to decide that case? Can there be “right” answers to legal disputes, even when informed judges and lawyers disagree about the answer? Are there principles or methods of legal reasoning that constrain judicial decision-making, or are legal reasoning essentially indeterminate, such that a skillful judge can justify more than one outcome for any given dispute? Is judicial decision-making really distinct from political decision-making of the sort legislators engage in? **Prerequisite: LAW 503.**

**LAW 577 Trial Advocacy and Law Clinic I (4)** this course is designed to expose the student to the work of an attorney and/or advocate. As a skills course, each topic addressed throughout the semester will be developed through practice with an eye toward the formation of the law student as practitioner. At its core, law governs relationships and all areas of the law, at some level, are about relationships between persons. The professionally distinct fiduciary role of the lawyer as a Counselor, while also always acting as an Advocate and Officer of the Court, will be examined with awareness given to the relational character of the legal enterprise and one’s client. We will look at the history of the legal profession in Nigeria, the role of the regulatory bodies in the legal profession, the exclusive rights of a legal practitioner in Nigeria, the duties of a lawyer to his clients, the court, the State, his colleagues and the profession and discipline in the legal profession. We shall also examine the dual purpose of lawyer-client counseling, which includes informed decision-making by both the client and the attorney. Client interviewing and counseling skills, law office management and file management will be highlighted throughout the entire course. **Prerequisite: Strictly for 500-Level Law Students.**

**LAW 578 Trial Advocacy and Law Clinic II (4)** this course continues LAW 577 and is designed to expose the student to the work of an attorney and/or advocate towards community engagement. Through exposure



to the AUN Community Law Centre, the student will be able to understand pre-litigation methods of client interviewing, case recording, file management and processing. In addition, the course would expose students to issues of access to justice, public interest lawyering, clinical mock-trials and clinical practical work. **Prerequisite: Strictly for 500-Level Law Students.**

**LAW 598 Research Methodology and Long Essay I (3)** the legal research process is much more than simply finding material. The different component parts of the legal research process are canvassed in this course: initial analysis, finding relevant and appropriate information, research ethics, writing style and writing a research essay. All students are provided with information about the AUN's Archival and Digital Libraries with emphasis on the AUN Law Library, its collections and resources. Each final year student will have approved for him or her, a topic of research at the beginning of the final year. Such a candidate will be expected to produce a well-researched, publishable essay containing 10,000-20,000 words (including bibliography) under the supervision of a member of the academic staff. This course runs as a continuum through both semesters. **Prerequisite: Strictly for 500-Level Law Students.**

**LAW 599 Research Methodology and Long Essay II (3)** the legal research process is much more than simply finding material. The different component parts of the legal research process are canvassed in this course: initial analysis, finding relevant and appropriate information, research ethics, writing style and writing a research essay. All students are provided with information about the AUN's Archival and Digital Libraries with emphasis on the AUN Law Library, its collections and resources. Each final year student will have approved for him or her, a topic of research at the beginning of the final year. Such a candidate will be expected to produce a well-researched, publishable essay containing 10,000-20,000 words (including bibliography) under the supervision of a member of the academic staff. This course runs as a continuum through both semesters. **Prerequisite: LAW 598, Strictly for 500-Level Law Students.**

**LAW 505 Environmental Law and Policy I (4)** a comprehensive understanding of existing environmental laws and institutions is essential to those seeking to work with environmental policy and sustainability. This course deals with the underpinning principles of environmental law and places emphasis on municipal considerations concerning the environment. It traces the historical background, that is, global economic, industrial and technological challenges of the post-WW II era; sources/causes of environmental pollution; foundations of environmental law; National Policy on the Environment and the legal framework for the protection of the environment. **Prerequisite: None.**

**LAW 506 Environmental Law and Policy II (4)** the course goal is to provide students with a broad, practical understanding of Nigerian, African and international environmental law, policy, and institutions. **Prerequisite: LAW 505.**

**LAW 507 International Humanitarian Law I (4)** International Humanitarian Law (IHL) is a set of rules seeking to limit the effects of armed conflict for humanitarian reasons. It protects persons who are not or are no longer participating in hostilities and restricts the means and methods of warfare. The complexities of modern-day conflicts combined with the availability of information and media interest have resulted in a higher profile of difficult humanitarian issues. Knowledge of IHL is a definite asset, if not essential, for those working on or in countries affected by armed conflicts, those involved in humanitarian work or interested in working for international criminal tribunals. This course investigates IHL (sometimes called the Law of Armed Conflict), the field concerned with rules developed by civilized nations to protect the victims of armed conflict, including the Geneva Conventions. **Prerequisite: None.**

**LAW 508 International Humanitarian Law II (4)** IHL is one part of the law of war: it relates to the conduct of war (*ius in bello*). The other part of the law of war concerns the legitimacy of the resort to armed force (*ius ad bellum*) and is quite distinct. This course is therefore a continuation of LAW 507 and employs case studies in the teaching and learning processes. **Prerequisite: LAW 507.**

**LAW 509 Legal Drafting and Conveyancing Law I (4)** legal Drafting and Conveyancing deals with the practical aspect of a lawyer's work in practice. No legal practitioner whether into full time litigation or as in-house lawyer can avoid writing a legal document. An average lawyer writes at least two letters per week. This is outside drafting of agreements, deeds, legal opinion, will, report writing, bills, etc. Before doing any of these there are steps, techniques and rules to observe. This course covers general introduction to legal drafting, official letter, memorandum, legal opinion and report writings, legislative drafting, interpretation of statutes, will, codicil and customary conveyancing. The material has been developed with local authorities (statutory and case law). Furthermore, references are made to foreign authorities where necessary. **Prerequisite: None.**

**LAW 510 Legal Drafting and Conveyancing Law II (4)** this subject endeavors to provide a sound introduction to the elements of legal drafting. Issues to be considered include questions of style, legalese and plain English, drafting of statutes, wills and contracts and computer-aided drafting. It focuses on the law relating to transfer of interest in land in Nigeria. Students will be exposed to the various definition of the word "conveyance". The orientation of the course is strongly practical in nature to suit the various methods by which interest or title to land could be transferred. Furthermore, the course would examine the capacities of parties and specifically discuss one after the other the various forms of transfer of interest in land. The nature of interest in land which could be legal or equitable will also be discussed. The stages of conveyance i.e., the contractual stage and the completion stage will be discussed. The difference between equitable interest and legal interest will also be discussed. **Prerequisite: LAW 509.**

**LAW 511 New Technologies and the Law I (4)** this course provides an overview of the entire field of Information and Communication Technologies (ICT) Law, with specific emphasis on the legal aspects of computing, communication and other components of modern ICT. It discusses the use of computers, the internet, Artificial intelligence, formation and enforcement of (e-commerce) contracts, consumer protection, competition regulation, disclaimers and implications of cross border or transnational transactions. **Prerequisite: None.**

**LAW 512 New Technologies and the Law II (4)** this course will explore the ethical, legal, issues arising from the use of new technologies such as network neutrality, evolution of computer crime, remedies available in breach or computer crimes, the right to information, privacy laws, invasion of privacy of individual and institutions, data protection, violation of intellectual property rights, misinterpretations, computer fraud or crimes interfering with state security or communications, liability of communication providers various advances in biomedical science and biotechnology. Students will be invited to consider the ways in which such developments affect law and public policy, as well as the issues that may arise in attempts to govern and regulate science according to ethical principles. **Prerequisite: LAW 511.**

**LAW 513 Journal of Law, Ethics & Development I (4)** law students who have passed all the prescribed courses up to the third year level of the LL. B program may earn academic credits each semester for editorial work on the **AUN Journal of Law, Ethics & Development**. The mission of the *AUN Journal of Law, Ethics*

*& Development* is to provide a forum of discussion for any aspect of law, ethics or public policy; to stimulate students' interest in interdisciplinary issues; to provide open and equal access to our publications; to be economically efficient, environmentally sustainable, and immediately responsive to current events in the thematic fields; and to inspire readers to address their minds to these issues. Students may only participate in the Journal after submitting a letter of interest and being offered membership on the Journal by the School Research Chair. **Prerequisite: Passed All Registered Courses Up to LL. B Year 4 plus Approval by School Research Chair.**

**LAW 514 Journal of Law, Ethics & Development II (4)** this course continues LAW 511. It helps students to cultivate interest in legal and transdisciplinary research and publishing through the AUN Journal of Law, Ethics & Development. **Prerequisite: LAW 513.**

## **ACADEMIC REGULATIONS**

### **Academic Course Load**

Bachelor's degrees awarded at AUN require the successful completion of at least 123 credit hours. An undergraduate student admitted to and enrolled in a degree program earns an average of 15 credits per semester.

The maximum load for a student in the Fall and Spring semesters is 25 credit hours and 8 credit hours in the Summer session. In some cases, students may be restricted to fewer credit hours based on prior academic performance. **Except under exceptional circumstances, in order to be considered for an Overload (more than the maximum course load), students must have at least a 3.00 CGPA, and receive approval from Academic Advising and their Dean.**

### **Academic Forgiveness**

This policy is reserved for special circumstances where a student may require extra support that is beyond the current policies stated. Forgiveness may apply to any academic matter as it relates to the student. This may include course requirements, grade, grade point average, graduation, credits and others. A request for Academic Forgiveness must be made in writing to the person involved immediately after the event. The final Academic Forgiveness approval comes from the Provost.

### **Admission to Classes**

Students will not be admitted to classes unless they have registered and their name appears on the official class roster.

### **Auditing Courses**

A student may audit a course with the permission of the instructor. Final approval from Academic Advising and the Dean must also be gained. Audit tuition/fees apply and registration is completed through the Office of the Registrar. Auditing is on a non-participating basis unless other arrangements are made between the instructor and the student. The audited course will not count towards degree requirements and a final grade of 'AU' will be assigned to the transcript.

### **Change of Final Grade**

**Once recorded, a final grade cannot be changed except to remove a grade of 'I' (Incomplete) or to correct a grade recorded in error. To remove a final grade recorded incorrectly, the faculty member**

**must complete a Change of Grade form indicating that an error was made; the request must include supporting documentation. The form requires the signature/approval of the Dean.**

### **Concentration**

A Concentration is a list of specified courses within an area of disciplinary or interdisciplinary study, which is completed on an optional basis and is noted on the academic transcript. A Concentration provides students the opportunity to develop in-depth knowledge representing a sub-specialization or emphasis within the core discipline or major.

A concentration includes a minimum of 12 semester hours and a maximum of 21 semester hours of specialized course work with no less than 50% of the concentration credits upper-level credits. The requirements and the curriculum for a concentration are determined by the academic School offering the concentration.

\*Concentrations must be pursued and completed concurrently with a degree program.

### **Course Add/Drop**

Students enrolled in courses have the duration of the Add/Drop period to change course selections. **The Add/Drop period will run for two weeks, 10 business days, after the Fall and Spring semesters begin. For the Summer Session, the Add/Drop period will run for 3-4 business days. No changes to registration can be made after the end of Add/Drop.** Faculty reserves the rights to deny admittance to a course if that course has met more than twice.

### **Course Withdrawal Period**

After the end of Add/Drop, students are able to withdraw from courses if they choose not to continue or if they are unable to continue (i.e., due to personal issues or if they are forced to leave AUN due to suspension or dismissal). If a student withdraws from a course, they will be held financially liable for the course based on the withdrawal tuition refund schedule. There will be no refund of housing or meal plans for students who withdraw from courses.

If a student withdraws from a course during Week 2 through Week 6 of the Fall and Spring semesters (refer to the Academic Calendar for the Summer session) a final grade of 'W' will be input on the student's academic record. After the sixth week of class the student will earn a 'WP' (Withdrawal Pass) or 'WF' (Withdrawal Fail) based on their academic performance in the course, as determined by the faculty member teaching the course. Withdrawals are not accepted after the last day of classes. A 'WP' is not accepted during the last two weeks of the Fall and Spring semesters or the last week of the Summer session.

In order to withdraw from courses, students must notify Academic Advising and their professor of their intent to withdraw from the course by completing a Course Withdrawal form.

**Note:** the student's discontinuing attendance in class and/or notifying an instructor of a status change does not constitute an official action.

### **Declaration/Change of Major**

Students are strongly encouraged to consult with Academic Advising prior to making changes to their academic record. A Declaration of Major and Change Major forms are available in the Office of the Registrar. Students may also declare Minors through the Office of the Registrar.

### **Double Counting**

Double Counting refers to instances when a course taken to fulfill one requirement counts simultaneously toward a major, minor, concentration or a prerequisite. Up to 8 credits and/or no more than 2 courses may be double counted while the candidate fulfills the minimum number of credits stipulated for the completion of every Program at AUN. Students must also adhere to any policy restrictions on double counting enforced by the academic departments.

### **Double Majors**

Students can declare more than one major if they have a minimum 2.50 cumulative GPA and if at least 18 credits are unique to each major. Individual academic unit or teaching units may require a higher GPA and have other requirements that exceed the regulations.

If the majors are offered by more than one academic unit within the University, then students will designate at the time of declaration of the majors the single academic unit in which they will be registered and from which they will be graduated. Students will need to satisfy the general academic unit requirements of that single academic unit. When majors lead to different degrees (e.g., B.A. and B.S.), students will specify which degree they wish to be awarded. Electives may be used to satisfy double major requirements.

### **Enrolment/Course Registration**

Enrolled students receive registration information/instructions via their AUN e-mail accounts each semester. Students who fail to register for courses during Registration or Late Registration (the first week of classes) will not be eligible to take courses during that semester. New students enroll in courses during Orientation (an event held prior to the first day of the classes in the fall and spring semesters). All students are mandated to meet with Academic Advising prior to registration.

**Note:** Course prerequisites and/or Class Restrictions are strictly enforced.

### **Enrolment/Early Registration & Registration**

Students enroll in courses and, where applicable, the connected sections during the registration period prior to the beginning of classes each semester or during early registration. The early registration period is provided in the second half of each semester (OR after the midterm) for enrolled students to select courses for the next semester. Upon resumption, students enrolling for the first time register for courses during an orientation period. This takes place before classes begin, and; previously enrolled students may make changes to their schedules at this time. At the American University of Nigeria, a course is an individual subject a student enrolls in; and it may be offered in multiple sections, and at different times during the week.

### **Examinations**

The semester does not officially end until the last examinations are completed. Final examinations must be taken as scheduled by the Office of the Registrar.

### **Independent Study**

Students may independently pursue areas of study beyond regularly scheduled courses. In the Catalog, the course code for any Independent Study is 492. Each School offers this opportunity through designated independent study courses designed by instructors. An independent study project is a student's research on a topic agreed upon by the student and the instructor. Independent Study is not suitable for group instruction,

paid work or activities outside the competence and/or concern of one of AUN's existing departments.

To qualify, students must have completed/earned at least 60 credit hours, and be in good standing with a CGPA of 2.0 or higher. All Independent Study credits must be taken for the assigned letter grade (A-F) and credit value (1-6). Only one independent study is allowed per semester and no more than six (6) independent study credits can be taken when completing undergraduate coursework; and of these, up to three (3) credits can be used to satisfy major (course?) requirements (if in line with degree requirements and approved by the appropriate Department Chair and Dean).

Once the dean of the school has approved the Independent Study application, the form must be submitted to the Office of the Registrar where the course will be added to the student's schedule of classes.

Applications for Independent Study must be submitted by the end of the first week of classes of the applicable semester.

Students may obtain a form and detailed guidelines at [www.aun.edu.ng/registrar/forms](http://www.aun.edu.ng/registrar/forms)

### **Internship for Academic Credit**

An internship is an opportunity for students to combine academic study with substantial work experience. Academic departments may have additional requirements; however, generally the baseline requirements for enrolment in an internship are successful completion of a minimum of 60 credit hours of coursework and a CGPA of 2.0 or higher.

For every internship credit earned, a minimum of 60 hours of training and work is required (i.e. a total of 180 hours of internship experience equates to three (3) credit hours). Academic requirements for internship credit are above and beyond these working hours. The number of credits earned per internship can range from one (1) to six (6) credits determined by the hours of work at the internship. Students can only register for six (6) credits of internship credit during their undergraduate degree, of which no more than three (3) credits can be used to satisfy major requirements (if in line with degree requirements and approved by the appropriate Department Chair and Dean).

All Internship credits must be taken for a letter grade (A-F) and must be a minimum of 6 weeks in duration. The internship must be completed prior to the beginning of the subsequent semester. Internship forms are available at the Office of the Registrar and must be submitted during the normal Registration period of the semester the internship will take place. In order to register, students must have satisfied all prerequisites, secured the internship position and identified a faculty member who is willing to oversee their course of study within the appropriate department. The supervising faculty member must establish the academic requirements (i.e., learning outcomes, research paper requirements and timelines, etc.). Additional requirements may vary by department. The course number 493 is associated with all program internships.

### **Registration Procedures**

The Office of the Registrar will provide specific course information before early registration each semester. Courses listed may be canceled if there is insufficient enrolment. The Registrar's office reserves the right to change class schedules and adjust individual section enrolments as necessary.

Students must be present at the first meeting of every class (lecture and laboratory) to validate their registration. If students cannot attend the first meeting, they must notify the instructor beforehand if they

intend to continue in that section. Otherwise, they may be delisted from the class.

It is the student's responsibility to ensure that tuition is paid, and to note that courses can only be dropped before tuition liability begins. Courses can also be cancelled by the Registrar's office if the student is suspended, dismissed, or if the section is cancelled. All deadlines should be verified from the academic calendar.

**Registration involves three main steps:**

Advisement and consultation

Selection and registration of courses

Payment of fees

**Payment of fees**

Students must attend the section of the course for which they are registered. No instructor may authorize a student to shift from one section of the course to another without following official Add/Drop procedures.

Students are responsible for registering on time and for the correct courses. Students may not attend classes they are not enrolled in and will not receive credit for these courses. Students may not register or add courses retroactively. Students will receive the "F" grade if they stop attending classes without officially dropping the course.

**Minors**

A minor is a course sequence within an area of study providing a degree of specialization within that area, a specialty within a discipline, or a specialty integrating several disciplines. Minors balance introductory and advanced coursework. Students wishing to obtain a minor are encouraged to contact their academic advisor. Please note that no more than six (6) credits of minor coursework can overlap with major or general education requirements.

Minor should have normally completed a minimum of 30credits of course work and be in good academic standing. The following rules apply:

- The minor consists of a minimum of 18 credits, including at least nine credits in courses at or above the 300.level.
- At least nine credits of the 18 credits required for the minor must be taken in residence at AUN.
- At least six credits of the nine credits at or above the 300 level must be taken in residence at AUN
- A minimum GPA of 2.00 must be earned in courses completed to satisfy the minor. Students seeking a minor in must successfully complete the following courses as prescribed by each school

**Grading System**

At the end of each semester, faculty assign letter grades based upon the student's performance in courses. The grades listed below are calculated in the grade point average. Grades assigned at AUN equate the following performance levels:

**Grades**

A (95-100%)

- A- (90-94%)
- B+ (87-89%)
- B (84-86%)
- B- (80-83%)
- C+ (75-79%)
- C (70-74%)
- D (60-69%)
- F (0-59%)

A- to A Truly outstanding work that demonstrates an excellent command of the subject.

B- to B+ Work that represents a good command of the subject and is beyond usual expectations for the course.

C to C+ Work that represents a command of the subject and meets expectations. C is the minimum pass level for all Major and Minor courses (including concentrations). C is also the minimum pass level for WRI 101 and WRI 102.

D Work considered at a minimal passing level, but demonstrates significant gaps in knowledge and falls short of expectations.

F Work that demonstrates substantial shortcomings in knowledge and/or is insufficient in quality to warrant awarding credit for the course.

F\* Judicial Sanction

WF Withdrawal Fail) At the time of withdrawal, the student had failing grade. A student must obtain a Course Withdrawal Form. If the approval is granted the transcript will indicate that the student withdrew with a failing grade (WF). Withdrawals are not accepted after the last day of classes for each semester.

**Grading Scale (4.0):**

**The following are the grading scales used in AUN's 4-point grading system**

A	4.0	A-	3.7	B+	3.3	B	3.0
B-	2.7	C+	2.3				
C	2.0	D	1.0	F	0.0		
F*	0.0	WF	0.0	(F)			

The grade point average (GPA) is determined by dividing the total grade points by the total number of course credits for which the student has been enrolled.

The GPA includes only those courses taken for conventional grades (A-F) and WF.

Final grades that will not be calculated into the student GPA are as follows:

AU Audit - Students may audit courses with the approval of the Chair, advisor and Dean. Permission from the instructor must also be gained. Audit tuition/fees apply and registration is completed through the Office of the Registrar. Auditing is on a non-participating basis unless other arrangements are made between the instructor and student.



- AW Administrative Withdrawal - Course and/or semester withdrawal for documented Medical or Judicial (i.e. Suspension, University Dismissal) reasons.
- IP In Progress - Current course work, final grade pending/ to be assigned.
- I Incomplete - given to a student who, due to extenuating circumstances (i.e., confirmed illness, date of family member), is unable to complete the course requirements. The student has six weeks into the subsequent semester (includes the Summer session) to complete the course work. If the work is not completed within the six weeks and a final grade (A-F) is not submitted to the Office of the Registrar by the instructor, the incomplete grade is dropped and the grade of 'F' is automatically assigned.
- TR Transfer - Approved transfer credit. Transfer credits accepted from other institutions are included in the total number of credits applicable to degree requirements, but grades earned in these courses are not used when computing the GPA (see the Transfer of Credit section for more information).
- W Withdrawal - Withdrawal - students may withdraw from a course without GPA penalty, during Weeks 2 through 6, of the Fall and Spring semesters. A student must obtain a Course Withdrawal Form. If approved, a final grade of 'W' will be assigned to the transcript.
- WP Withdrawal Pass - students may withdraw from a course without GPA penalty, after Week 6, but before the last two weeks, of the Fall and Spring semesters. A student must obtain a Course Withdrawal Form. If the approval is granted, the transcript will indicate that the student withdrew with a passing grade (WP).

**Any grade below C is not accepted for major or minor credit. Any grade below D does not satisfy general education requirements. Students will be required to retake any course if the grade earned does not satisfy the requirement. Students are required to take courses for a letter grade (A-F) in order to earn credit towards degree requirements.**

Regarding Pass and Fail (P/F) grades, a grade of P indicates a quality of performance no less than C (2.00) on the grading scale outlined above. Performance below this level is reported as 'F'. If the course is remedial, grades of 'P' and 'F' are not included in the credit hours required for graduation and the student's GPA is not affected positively or negatively. However, if the course is taken for credit the grade of 'F' will negatively impact the student's GPA.

### **Change of Final Grade**

Once reported, a final grade cannot be changed except to remove a grade of 'I' (Incomplete) or to correct a grade recorded in error. To remove a final grade recorded incorrectly, the faculty member must complete a Change of Grade form indicating that an error was made; the request must include supporting documentation. The form requires the signature/approval of the Dean.

## **ACADEMIC PERFORMANCE AND STANDING**

## **Academic Integrity Code**

The central commitment of AUN is to develop thoughtful and responsible human beings with the highest moral and ethical standards, within the context of a very diverse yet collaborative academic environment. This commitment is founded on the following core values of the University:

- Tolerance and understanding among national, ethnic, and religious groups;
- Freedom of Expression; and
- Non-discrimination in the admission and employment processes with regard to gender, age, religion, nationality, ethnicity, physical ability, political affiliation, or personal relationships.
- **Excellence and integrity are the core principles that guide us.**

This Academic Integrity Code is designed to benefit and assist the AUN community in forming the highest standards of ethics and morals among its members. It is designed to foster the University's commitment to excellence and equality, while affirming the shared values that make community life possible. Students with alleged violations of the Academic Integrity Code should contact the Office of the Dean of their respective program to receive further information on disciplinary procedures (See Appendix B for the full text of The Academic Integrity Code).

## **Academic Performance Policy**

An undergraduate student who fails to maintain the academic average required by the university and/or fails to make satisfactory academic progress towards completion of degree requirements is subject to probation, suspension and/or dismissal. All students of the American University of Nigeria are required to meet baseline academic standards in order to continue with their studies. The minimum satisfactory standard of achievement is a cumulative grade point average (CPGA) of 2.0.

## **Continued Enrolment**

Continued enrolment at AUN depends upon an undergraduate student's ability to maintain satisfactory academic progress towards attaining a degree. The university measures this ability by the student's cumulative grade point average. To assist students in maintaining satisfactory progress, AUN has adopted academic standards designed to provide early identification of students who are experiencing academic difficulty and to provide timely intervention through academic support programs.

Regulations regarding academic probation, restriction, suspension, and dismissal are designed to provide close supervision of the academic progress of AUN students. At the end of each semester, student records will be reviewed and sanctions will be imposed. A change in students' academic status can occur following any semester when the student's cumulative GPA falls below 2.0. Students under academic sanction are subject to restrictions with respect to academic course load as determined by the Director of Academic Advising and Retention.

Each student's transcript will be evaluated at the end of each academic semester. Students liable for academic sanction will receive written notification and the notice will stipulate the terms of the sanction. Parents/Guardians of students, who have signed the consent form, will also be notified of the actions imposed on their child/ward.

The following are academic designations that can be imposed:

### **Good Standing**

Undergraduate students who maintain a cumulative grade point (CGPA) average of at least 2.0 are considered to be in academic good standing and are eligible for continued enrolment at AUN.

### **Probation**

This is an indication of serious academic difficulty and applies whenever a student's cumulative grade point average (CGPA) falls below 2.0. Students who are placed on academic probation at the end of each semester (including summer session) may continue with enrolment and the student's course load registration will be limited to a minimum of 12 credits- SOL students are exempted from the 12credit limit. The standing *Probation* will appear on the transcript for that semester.

### **Restriction**

Academic Restriction is designed to reduce the credit load of students in academic peril. When a student's CGPA is less than 2.0 for two consecutive semesters and having been on Academic Probation the previous semester, the student's course load registration will be limited to a minimum of 12 credits – SOL students as advised - in the subsequent semester. The standing *Restriction* will appear on the transcript for that semester.

### **Suspension**

After Probation and Restriction standing and continued poor academic performance, a student's enrolment will be suspended for one semester (Fall/Spring, including summer). If the student wishes to return to the university, s/he must contact Registrar's office and submit a request letter for reinstatement (Readmission). This must be done one month before the beginning of the semester.

Once a student's request for reinstatement (readmission) has been approved by the respective school and the student continues with his/her enrolment, if the CGPA falls below 2.00, s/he will be (indefinitely) dismissed. The standing *suspension* will appear on the transcript for that semester.

### **Appeal of Academic Suspension**

A student may appeal an academic suspension due to continuous poor academic performance. There are only two grounds for appeal:

- 1) Dispute of grade or evaluation
- 2) Extenuating circumstances\*

In the case of dispute of grade or evaluation, the student must be able to demonstrate that the grade average or evaluation was incorrectly calculated and should be sufficiently higher as to remove the student from the circumstances that led to the dismissal. In the case of extenuating circumstances, the student must be able to demonstrate that s/he encountered unusual circumstances during the previous semester that caused poor academic performance and s/he is sufficiently capable academically to clearly perform at an acceptable academic level in the subsequent semester to meet the requirements for satisfactory academic performance.

\*Extenuating circumstances are defined by the University as "Exceptional circumstances which are outside the control of the student and which have prevented, or will prevent, him/her from performing in assessment at the level expected or required of him/her."

Extenuating circumstances might include:

- o Illness (serious) affecting the student
- o Bereavement
- o Serious illness affecting a close family member
- o Unforeseeable or unpreventable events

Independent documentary evidence, such as medical certificates, must be provided in all cases to verify extenuating circumstances.

### **Appeal Process**

The process for appeal of dismissal requires that the student submit a formal appeal application to the Director of Academic Advising & Retention requesting a review by the Academic Review Committee stating clearly the reasons for the appeal. Notification of the verdict will be sent to the student via e-mail when the Committee renders a final decision, of the receipt of the appeal. Submission of an appeal does not guarantee a favorable review. All records of appeal will be forwarded to the Office of the Registrar to be included in the student's record.

### **Dismissal**

Students whose CGPA falls below 2.00 after suspension of one semester, will be recommended for Academic (indefinite) Dismissal and can no longer seek reinstatement (readmission).

### **Reinstatement (Readmission)**

This occurs after a student has been suspended for a period due to academic challenges and wishes to return to the university to continue with his/her studies. The former student is required to contact registrar expressing his/her intent to return, supportive documents may be required (essay, letter, certificate, etc.). The Academic Advising Director/Coordinator reviews the document(s) and presents their recommendation to the respective chair/dean to either approve or not approve the former student's intent to continue his/her enrolment. Once all parties have agreed to the outcome, this is communicated to registrar, which then relays the information to the former student for action.

### **HONORS PROGRAM**

American University of Nigeria recognizes that academic excellence is of critical importance for each student. Thus, AUN is committed to ensuring that each course and program offered is academically challenging and meets the highest international standards of excellence and performance. The University also acknowledges that some students seek additional challenges, opportunities, and distinctions as they develop their talents and knowledge. Thus, the University offers an Honors Program that enables highly motivated students to earn honors credits in their courses and academic degree programs. For truly exceptional students, a "University Honors" is available.

### **Course Honors**

The student applies for course honors by indicating on the Honors Application Form his/her desire to pursue honors in the particular course. This form is to be submitted no later than week 12 prior to the following semester. The form is available from the Office of the Registrar. To be eligible, the student must have a CGPA of 3.0 or higher at the time of applying.

The course instructor(s) will review the application and determine the additional requirements and assignments that the student will need to complete by the end of that semester.

The instructor, with the approval of the appropriate program chair and dean will inform the student no later than the second week of the applicable semester whether the honor's application has been approved or rejected. If approved, both the student and the course instructor must agree in writing, to the required additional work; and it is normally equivalent to 20% of the regular course requirements.

In order to be eligible to receive course honors, the student will be required to complete the additional assignments and the entire course with a final grade of "B" or higher. A grade below "B" is deemed inadequate for attaining a course honors.

If a student does not complete the additional work to fulfill the course honors, or attains a grade lower than a B, the instructor will reflect the grade accordingly without the designation of Honors. If the student is unable to complete the approved requirements due to extenuating circumstances, the student must notify his/her instructor in writing and the details will be concluded at the discretion of the instructor(s) concerned.

### **Program Honors**

Students may apply for Program Honors no later than week 12 of the second year (59-79 earned credits) by completing the Honors Application Form which is available at the Office of the Registrar. This form indicates the student's intention to pursue the Program Honors. The course instructor(s) will review the application and determine the additional requirements and assignments that the student will need to complete by the end of that semester.

To be eligible, the student must have a CGPA of 3.0 or higher. The instructor, with the approval of the appropriate program chair and dean, will inform the student no later than the second week of the applicable semester whether the honor's application has been approved or rejected.

Both the student and the course instructor must agree in writing, to the additional work required. In order to be awarded with designation of Honors, the student, by the time of graduation, must have successfully completed all additional requirements as determined by the program, maintain a CGPA of 3.0, and achieved a B grade in the program honor's course(s). If after starting the program, a student falls short of expectation, and for instance has a GPA that is lower than 3.0, continuation in the academic honors program will be at the discretion of the program chair.

There is a caveat to the minimum passing grade for program honors. Grades below "B" are deemed inadequate to fulfill the requirements for attaining a program honors. Hence, a student with a grade below "B" in their program must sit for and pass the Senior Research Project courses in their departments to obtain the usual degrees, without honors. If you complete the honors program, you will not be required to fulfill the Senior Research Project requirements. If a student does not complete the additional work to fulfill the program honors, the instructor will reflect the final grade without the designation of Honors. If the student is unable to complete the requirements due to extenuating circumstances, the student must notify his/her instructor in writing and the details will be concluded at the discretion of the instructor(s) concerned

### **ACADEMIC RECOGNITION**

The University is proud to recognize student academic leadership and excellence — acknowledging students for President's List, Deans' List, Scholarly Leadership, Most Improved, Peer Mentors, and other honorable titles - whose outstanding initiative and contributions to academia improve the campus community.

### **Deans' List and President's List**

All students who achieve a term GPA of 3.50 to 3.79 will earn the **Deans' List** recognition. The **President's List** recognition will be given to students who achieve a term GPA of 3.80 or higher in all courses taken that semester.

Students that have contributed to expanding and sharing scholarly work by presenting at conferences, publishing articles and participating in exceptional activities, such as the Model UN, are acknowledged in the Scholarly Leadership award.

Students that have achieved a CGPA of 2.0 – 2.69 are eligible to be recognized as the 'Most Improved' and are awarded a certificate.

The university seeks opportunities to recognize exceptional contributions to academic, scholarly and extracurricular activities.

### **Permit to Study (Study Abroad)**

An enrolled student who plans to take courses at another college or University (either domestically or internationally) to transfer credit to AUN must be in good academic standing and have a solid record of good conduct. Permits to Study may not be authorized for courses at non-accredited four-year institutions, and all AUN Transfer of Credit policies apply.

Prior to study at another institution, students must receive approval from their Dean, their Department Chair, Academic Advising and the Registrar using the 'Permit to Study' form. With proper approvals in place, transfer of credit can be applied to both major and general education requirements when appropriate.

Students intending to study outside the country must be in close communication with the Coordinator of Study Abroad Program regarding application requirements and arrangements with the host University.

Upon return to AUN, students must submit an official transcript to the Office of the Registrar. The official transcript must be sent directly from the other institution to AUN. The transcript will be evaluated and authenticated. The student will be notified of accepted transfer credits and course equivalents via AUN e-mail. Only those courses that were previously approved on the Permit to Study form will transfer. For details of Study Abroad see the section on Academic and Consolidated Services for AUN Students. We will evaluate transcripts of A-Level students on an individual basis and determine what credits will be transferred.

AUN accepts to transfer passing grades A-D on all relevant 'A' level subjects. It is at the discretion of each school to accept credit transfer a passing grade of E at the A 'level.

### **Honor Society**

AUN sponsors the Honor Society for students who maintain exceptionally strong academic performance. Students are eligible for membership in the Honor Society beginning in their second year. Applicants must have completed/earned 30 credit hours or more and have a minimum CGPA of 3.5. To maintain membership, the student must earn CGPA of 3.5 or higher. Honor Society members are eligible to participate in special activities and may have the distinction of being called upon to represent the University in leadership roles

and as mentors to other students.

### **Handling of Academic Grievances**

Recognizing, however, that the evaluation of student performance is based upon the professional judgment of instructors, and notwithstanding the exceptions noted at the end of this policy, appeals will not be considered unless based upon one or more of the following factors:

- An error was made in grade computation.
- Standards different from the documented departmental, school, or university policies were used in assigning the grade.
- In determining the grade, it is evident that the instructor departed substantially from his or her previously articulated, written standards, without notifying the affected student(s). If a student feels that s/he has been assigned an inaccurate grade due to any or a combination of the factors stated above, the student should first approach the course instructor in writing within 30 calendar days immediately after the final grade has been published, with a request to review the grade.

The instructor has two weeks to review the request and provide a written decision to the student with express reasons justifying the grade or acknowledging the mistake. If the instructor detects an error, s/he should submit a duly completed and signed Change of Grade form to the Office of the Registrar.

If the student has a concern after the instructor has reviewed the grade calculation, the student may appeal further to the chair of the department as it relates to the program. The appeal to the chair must be in writing and initiated within 10 working days of the instructor's feedback based on the student's grievance.

The department chair will review the case and reach a determination in consultation with the student and the instructor within two weeks. After this process is completed, the only grounds for further appeal would be that the appeal process was not conducted as described above. That appeal should be directed to the dean of the school that offers the course. An appeal to the Academic Review Committee must be made via e-mail with supporting documentation attached by the parties involved.

Individual graded assignments that contribute to a final course grade are not subject to appeal unless it can be established that the grade for the individual assignment was given for one of the three impermissible reasons cited above, and resulted in an unfair final grade.

### **Finality of Appeal**

There shall be no further appeal from the decision of the grade appeal committee except for procedural errors. No appeals from these decisions are allowable to the president or to the Board of Directors.

## **TRANSFER OF CREDIT**

### **Transfer of Credit**

Candidates transferring from other higher institutions are subject to the following conditions; must be on good standing (not on probation or dismissal) and the institution they are transferring from must be accredited by a recognized body.

A maximum of 60 credit hours from accredited institutions of higher learning may be accepted and used to satisfy major and general education requirements at AUN.

Grades earned in courses accepted for transfer will not be included in the GPA of the student at AUN. However, the credits earned will count towards the total number required for graduation and only courses where students earned a grade of 'C' or higher will be considered for transfer to AUN.

Students who have successfully completed college/university level coursework prior to their acceptance at AUN are required to submit along with their transfer application, material/course descriptions/syllabi for course evaluation to the Registrar not later than 2 weeks before new student orientation. Courses will NOT be evaluated for possible transfer until an official transcript, course syllabi/descriptions are submitted to the Registrar. Transfer credits are evaluated by the Registrar's Office, in consultation with the appropriate Deans prior to enrolment at AUN.

All students who have completed 2 or more years or have completed 60 transferable credit hours and above from an accredited university with a CGPA of 2.0/4.0 or higher or 2.5/5.0 or higher will be admitted without having to present the University with any secondary school or examination documentation. Students who do not meet the above-mentioned criteria must apply as new students.

Transfer applicants from affiliate institutions will be awarded both credit and grade while applicants from other accredited universities/institutions will be awarded only credits

AUN reserves the right to deny credit for any courses completed more than five (5) years prior to matriculation as an undergraduate at AUN. Only those courses that are compatible to AUN courses in content and rigor may be approved for transfer.

Students should seek the approval of the program chair for transfer of credit prior to taking any course at another institution to ensure the course(s) is/are comparable and will be acceptable for transfer. AUN reserves the right to deny credit for any courses taken at other institutions for any reason.

Students who have successfully completed University level coursework at other accredited institutions may submit official transcripts to the Office of the Registrar (with their application to Admissions if prior to matriculation). The official transcript must be sent directly from the other institution to AUN. The transcript will be evaluated and authenticated. The student will be notified of acceptable transfer credits and course equivalents via AUN e-mail. Only those courses that are comparable to AUN courses in content and rigor may be approved for transfer. Courses taken more than 10 years prior to acceptance will require additional review.

Grades earned in courses accepted for transfer credit, including study abroad courses, will not be included in the CGPA. However, the credits earned will be counted towards the total number required for graduation and only courses where students earn a final grade of 'C' or higher will be considered for transfer to AUN. A maximum of 60 credit hours from all institutions of higher learning may be accepted and used to satisfy major and general education requirements, or serve as free electives. For transferred courses the final grade of 'TR' will appear on the transcript.

Students transferring credits from a university on a quarter system, may receive 2/3 of an AUN credit hour



for each quarter hour earned. For example, four quarter hours from a transfer institution equals 2.67 credit hours at AUN. AUN may allow a maximum of 12 credits to transfer that are recorded on a pass/fail basis.

AUN students who study abroad in an AUN approved abroad program are eligible to transfer credits from their coursework abroad. Please see the 'Permit to Study' section for more information.

## **DEGREE CONFERRAL/GRADUATION**

### **Graduation Requirements**

Students at AUN are required to complete a minimum of 123 credit hours in all majors except for law (minimum of 166 credits in a 4-year DE track and 197 credits in a 5-year UTME track - for the LLB degree); with a minimum cumulative grade point average (CGPA) of 2.0 on a scale of 4.0. Candidates must successfully complete the General Education requirements of the University, in addition to requirements that are specific to the student's degree program, in order to be eligible for degree conferral. Candidates must have paid all tuition, fees, fines, and charges.

To be eligible for the award of an LLB degree, a candidate must have satisfactorily completed and earned the minimum number of credit hours prescribed for the degree (197 credit hours for candidates admitted through the UME and 166 credit hours for candidates admitted through Direct Entry). This will involve successfully completing the approved compulsory and elective/optional courses of the School and other departments of the University.

### **Application for Graduation**

Final year students (completed 105 credits or more – SOL 166 or more) are required to submit an Application for Graduation to the Office of the Registrar within the deadlines stated on the academic calendar. Application forms are available online [www.aun.edu.ng/registrar/forms](http://www.aun.edu.ng/registrar/forms).

Only after an application has been received will the academic degree audit will be processed. Candidates will be notified by the Office of the Registrar if additional information is needed and/or discrepancies are found via AUN e-mail. Students who fail to satisfy all degree requirements must reapply for graduation in a future semester (adhering to all guidelines stated above).

**If the University Senate approves summer semester, students who have satisfied all but two courses and no more than 8 credits are eligible to participate and walk in the commencement ceremony. All outstanding coursework must be completed by the end of the academic year (Summer) that the student participates in the commencement ceremony.**

### **Degree/Graduation Honors**

University Honors, cum laude, magna cum laude and summa cum laude are awarded upon degree conferral for students whose **CGPA is 3.5-3.699 (University Honors), a CGPA of 3.7-3.799 (cum laude), a CGPA of 3.8-3.899 (magna cum laude) and a CGPA of 3.9 or higher (summa cum laude)**. These graduation honors are printed in the graduation program, on the diploma and on the student's transcript. Graduation sashes and honors will only be noted during the Commencement ceremony and in the Commencement booklet if all requirements have been completed.

### **Names on Diploma**

The name and order of names that appears on a student's diploma will be consistent with the name and order of names that appears in the student's file upon admission and is corroborated by a passport or valid identity card and/or a birth certificate.

### **National Youth Service Corps**

All recent AUN graduates (with no outstanding balance) will have their names submitted to the NYSC office for mobilization in the next available Batch, per NYSC calendar/guidelines only. All recent graduates must check their AUN e-mails to receive information from the Office of the Registrar regarding NYSC instructions/dates.

### **Diploma Replacement**

If an original AUN diploma is destroyed or lost, a duplicate may be ordered from the Registrar's Office. The Duplicate Diploma Request Form must be filled by the alumni; and any evidence that the original diploma was lost, stolen or destroyed must be attached to the Request Form (e.g., police report, fire department report). If the original diploma is damaged, the Duplicate Diploma Request Form must be submitted to the Registrar's Office with the damaged diploma attached. The reverse side of the duplicate diploma will be stamped with the words, "Duplicate issued on MM/DD/YY to replace lost/destroyed original diploma." In order to receive this duplicate, alumni must fill a Diploma Request Form, online [www.aun.edu.ng/registrar/forms](http://www.aun.edu.ng/registrar/forms).

## **ACADEMIC RECORDS**

The Office of the Registrar provides these services: creating, maintaining and transmitting academic records; scheduling classrooms; course registration; evaluating transfer credit; auditing degree progress and completion; verifying enrolment/degree completion; coordinating NYSC Batch submissions, and issuing academic transcripts and diplomas.

### **Student Records**

A file is maintained for each student who registers at American University of Nigeria. After an applicant is matriculated, his/her record is maintained by the Office of the Registrar. Additional files may be kept by the Academic Advising Office and/or a student's individual School/Department, however, the primary source of academic information will be housed in the Office of the Registrar. The purpose of the official student record is to document the student's academic career/history.

Students have the following rights regarding their education records: The rights

- 1) To have access to their education records,
- 2) To consent to release their records to a third party and
- 3) To seek amendment of information on the record, if the student demonstrates an inaccuracy.

In order to view their academic records, students must submit a Student Record Request form to the Office of the Registrar. After submitting the form, students will be invited to the Office of the Registrar via AUN e-mail within 10-15 business days to view their file. All files and the information in the files must remain in the Office of the Registrar during viewing.

Any alteration or misuse of official student records and/or an attempt to alter or misuse them, will result in immediate dismissal of any student or employee involved. The University reserves the right to initiate legal

proceedings as it sees fit in instances of misuse, alteration and/or fraud. Upon graduation, or if a student leaves the University, his or her files are sealed and archived at AUN.

### **Confidentiality of Student Records**

A student's personal information will only be shared with any other person within the University and/or with an external person or agency with the express consent of the student via a signed Consent form (available in the Office of the Registrar). Confidential information will be shared on a 'need to know' basis. The following are exceptions in which prior consent from the student is not required to release confidential information:

- Unless the student expressly requests restriction of its release, Directory information can be shared without prior consent. This includes the student's name, address, telephone number, major, dates of attendance and degrees/awards received.
- In case of imminent and serious threat to the safety or health of the student and/or others.
- Where disclosure of the information is legally mandated.
- To prevent a criminal act.
- Where the information is disclosed to University officials who have a legitimate educational interest in the records.
- Where the information is disclosed to third parties in accordance with national and/or University regulations governing the release of such information.

### **Transcripts**

Students and alumni may obtain transcripts of their academic history from the Office of the Registrar. A request for transcript must be initiated by the student only as requests from individuals other than the student will not be honored. After submitting a processing fee and verification of payment receipt by the Bursar, students can request their transcript in writing (email to [registrar@aun.edu.ng](mailto:registrar@aun.edu.ng)) using their AUN e-mail accounts or go online for details <http://www.aun.edu.ng/academics/registrar/students/101-transcripts> Once the request has been made and payment has been received, it may take between 5-10 business days for processing.

A notation will be made on all AUN transcripts confirming that English is the official medium of communication and instruction for all courses taught at AUN.

The University will not issue a transcript that reflects only a part of the student's record, nor will it make copies of transcripts on file from other colleges and universities.

A notation will be made on all AUN transcripts confirming that English is the official medium of communication and instruction for all courses taught at AUN.

### **Verification of Enrolment/Degree**

On request, the Office of the Registrar can provide a letter verifying enrolment/degree completion at the University. When applying for scholarships and/or submitting employment applications, this verification certifies that the student is/was enrolled. A request for enrolment verification must be student initiated and made via e-mail to [registrar@aun.edu.ng](mailto:registrar@aun.edu.ng) and it will take 5-10 business days to process.

A notation will be made on all verification confirming that English is the official medium of communication and instruction for all courses taught at AUN.

## **DRESS CODE FOR LAW STUDENTS**

The Legal Profession is an honorable profession and all who belong or aspire to it must exhibit that trait and strength of character. Good character is most crucial for admission to the Law School and subsequently to the Bar.

The Council of Legal Education, conscious of its responsibility for the legal education of persons seeking to become members of the legal profession, and in conjunction with the Body of Benchers, responsible for regulating the practice of the profession in Nigeria, approved a code of conduct for the information and compliance of Law Students who intend to seek admission into the Nigerian Law School, qualify for the Bar, and subsequently enroll as Legal Practitioners in Nigeria.

1. A Law Student must be honest and of good behavior. He should be a responsible and reliable person.
2. (a) He should be well dressed at all time. The regulatory dress for a male student is dark suit, white shirt, black ties (not bow tie); black socks and black shoes and white breast pocket handkerchiefs. Stripped black (Barrister's) trousers may be worn under dark jackets.  
(b) During hot weather, students may be permitted to wear white shirts with ties and dark trousers and black shoes to class. The wearing of complete native attire may be allowed only at lectures on Friday and social functions.  
(c) For female students, white blouse, hair gel dark jacket and black skirts covering the knees or dark dress and black shoes are to be worn. There should be no embroidery and trimmings of any type and only moderate jewelry (earring, and watches) are to be worn.  
(d) At Law Dinners, students must be punctual, be in regulation dress and observe all table manners.  
(e) National dresses are allowed on Fridays.

## **PROCEDURE ON CONTRAVENING DRESS CODE**

A student that fails to comply with the dress code shall be prevented from attending lectures by the Faculty in charge of a particular course.

If the student persists in the default, the conduct shall be reported in writing to the Dean who may issue a written warning to the student.

Where a student persists in the default after the written warning, the Dean shall report such conduct to the University.

## **THE LAW STUDENTS' SOCIETY (L.S.S.)**

Every Law student must belong to this society. She/he must pay the required dues and is expected to participate fully in the activities of the Society. The L.S.S must make period report of its activities to the Dean through its Staff/ Faculty Advisor.

The Law Students Society (LSS) is provided with office facilities in the School of Law Complex. It has two workstations at its disposal for executing its operations. The LSS also has an equipped students' lounge located at the upper floor. This facility caters for the relaxation and social needs of law students. Members of the LSS are also at liberty to use the law clinic and mootng facilities even outside scheduled class hours in order to keep enhancing the hands-on legal skills. The LSS has an official university designated email

address and has a bulk students' mail group address.

### **SCHOOL MANAGER (FACULTY OFFICER)**

The School Manager shall be responsible to the Faculty Board through the Dean.

Each Faculty member in consultation with the Dean and head of a department shall appoint:

- (a) Invigilator for each examination hall but if the number of students in one hall exceeds 50 then two invigilators shall be appointed for that hall.
- (b) Assistant Invigilators as are necessary so that at least one of the Invigilators or assistant invigilators is a man anywhere where there are male students or is a woman in any hall where there are female students.
- (c) A messenger for each examination room to be under the control of the invigilators.

The School Manager shall perform all necessary functions concerning the ordering and control of examination materials, the arranging of rooms for examiners, the collections of sealed packets of examination papers and their distribution to invigilators. He shall oversee and be available throughout each examination and he shall report to the Dean on any case of serious illness, disturbance or irregularity in the examination and where appropriate the Dean shall report to the Registrar and Faculty Board.

The School Manager shall furnish the faculty concerned the dates, time and place of the examination normally at least two weeks in advance.

## **AUN SEXUAL HARASSMENT POLICY**

### **Applicability:**

This policy applies to all students, student bodies and organizations of the American University of Nigeria.

### **1. Introduction:**

The American University of Nigeria is committed to providing students with an environment where they can pursue their studies without being sexually harassed. Sexual harassment of or by any member of the University community against a student(s) is unacceptable and will not be tolerated.

### **i. Purpose:**

The purpose of this policy is defined as follows: unsolicited sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when: 1) submission to or rejection of such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic work; or 2) submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual; or 3) such conduct has the purpose or effect of unreasonably interfering with an individual's performance or creating an intimidating, hostile or sexually offensive working or academic environment. Examples of sexual harassment include, but are not limited to the following:

- a. Repeated unwanted sexual flirtations, advances or propositions;
- b. Continued or repeated verbal abuse or innuendo of a sexual nature;
- c. Uninvited physical contact such as touching, hugging, patting, brushing, or pinching;
- d. Verbal comments of a sexual nature about an individual's body or sexual terms used to describe and individual;

- e. Display of pictures, posters or cartoons that a reasonable person would find offensive or sexually suggestive;
- f. Continued or repeated jokes, language, epithets or remarks of a sexual nature;
- g. Prolonged staring or leering;
- h. making obscene gestures or suggestive or insulting sounds;
- i. Demand for sexual favors accompanied by an implied or overt threat concerning an individual's employment or academic status or promises of preferential treatment;
- j. Indecent exposure etc.

**ii. Procedure:**

In determining whether an alleged incident constitutes sexual harassment, the judicial affairs office will look at the totality of the circumstances, such as the nature of the sexual advances and the context in which the alleged incidents occurred. The final decision regarding a suitable penalty will be made from the finding of fact on a case-by-case basis and from any record of previous sexual harassment by the Respondent.

The University recognizes that it has a responsibility to provide a procedure for rapid and equitable resolution of all sexual harassment complaints. In many instances, resolution can be reached without the need for formal measures. The goal in all instances is to ensure that inappropriate and offensive behavior is stopped. To assist Complainants in resolving sexual harassment complaints, the University has established both informal and formal procedures, and has identified a well-trained cadre of individuals, "Complaint Handlers", the judicial personnel as "complaint handler" who can advise parties of appropriate options and procedures. Hearing procedure shall be conducted by the code of conduct council in its usual manner of all conduct matter but with due diligence to the totality of the circumstances of the case at hand.

**2. Informal Resolution**

In some circumstances informal resolution of a complaint prior to or instead of initiating the formal process may be more satisfactory than directly proceeding to a formal grievance. Informal resolution options include, but are not limited to, self-help; consultation and action at the department level; or mediation through the judicial affairs office.

**3. Formal Resolution (Filing A Formal Grievance)**

Complainants who are dissatisfied with or do not wish to utilize informal resolution should consult directly with the judicial affairs office to determine the appropriateness of filing a formal grievance. Although informal resolution attempts are not required prior to filing a formal grievance, they are nonetheless encouraged. Any individual who chooses to file a formal sexual harassment grievance may do so immediately following the incident giving rise to the complaint, or following efforts to reach an informal settlement.

**i. Confidentiality**

Parties involved in any aspect of this process will act at all times to preserve the confidentiality of the proceedings. Information will be shared with those individuals who have a legitimate and operational need to be informed, and to the extent that it is necessary to maintain the effectiveness of this process. Individuals found to have violated the confidentiality of this process may be subject to disciplinary proceedings consistent with the appropriate AUN policy.

**ii. Deadlines**

A Complainant will have twelve months following an incident to initiate a complaint under this policy and procedures unless he or she can show good reason for having that deadline waived. Requests for exceptions to the filing deadline must be made in writing to the director judicial affairs who will render a decision in writing following his or her review of the request. In some instances, particularly when a pattern of behavior is the subject of the complaint, supporting evidence may include reports of behavior that occurred outside of the twelve-month filing deadline. Such evidence is not subject to the exception requirement. Failure to meet any of the deadlines stipulated in this procedure will not result in a decision by default or prevent the process from continuing.

**iii. Requirements for Participation and Withdrawals**

If a Respondent fails to answer a charge or to participate in this process, the judicial affairs director will submit the case for adjudication at the conduct council. Failure to respond to a claim or to appear at a hearing will be considered a breach of responsibility and could result in disciplinary action. Furthermore, a Respondent will not prevent this process from proceeding by his or her silence or absence; failure to appear may result in the hearing proceeding solely on the basis of the Complainant's testimony and evidence. None of the above actions should be construed to impinge upon the right of the University to initiate or continue a claim in spite of a request to withdraw when, in the opinion of the Dean of Students, the allegations are sufficiently egregious to merit further action on the part of the University. The alleged victim will be relied upon to serve as a witness under these circumstances.

**iv. Retaliation**

No individual shall be retaliated or discriminated against for participating in these procedures. Any act of retaliation directed against person(s) participating in these procedures is illegal. Complaints of retaliation should be addressed to the director judicial affairs who will determine the appropriate action.

In no event will it be filed greater than twelve months following the incident which gave rise to the complaint unless otherwise. Staff from the judicial affairs office will initially meet with the Complainant to assess the complaint, including the appropriateness of the complaint being filed under this Policy and Procedures. The judicial affairs office will then advise the Complainant of appropriate next steps.

## Appendix C

### AUN ZERO TOLERANCE POLICY AGAINST ALCOHOL AND ILLICIT DRUGS ON AUN CAMPUS

#### **Applicability:**

This policy applies to all students, student bodies and organizations of the American University of Nigeria, Yola, Adamawa State and particularly, students at the undergraduate level and should be enforced in all departments, divisions, schools, colleges, units, faculty, staff, residential areas, and any external entity and/or individual serving alcohol on University Property.

#### **I. Introduction:**

The purpose of this policy is to clarify and inform students of the AUN's position on alcohol and illicit drugs, and the procedure when the policy is violated. The University recognizes that alcohol use can adversely impact its most important concerns: Academic excellence, student development, health and safety of the campus community at large. The success of this policy is premised on the belief that each person has a role in responding to this issue. It is also the belief that substance abuse is a solvable problem which must be addressed systematically, fairly, and with due process.

#### **II. Purpose:**

The purpose of this policy is to provide a vehicle for accomplishing the following:

1. Promote a healthy environment for students.
2. Maximize the opportunities for academic excellence and student development.
3. Discourage the use, sale, distribution or transfer of alcohol and illicit drugs, and the impression of the presence of alcohol and illicit drugs on the AUN campus.
4. Demonstrate the University's commitment to provide early intervention, counseling, and referral services to each student of the campus community.

#### **Definitions:**

- a. "Alcohol" means any alcoholic beverages which are beer, wine, liquor, spirits, hard cider and related substances.
- b. "AUN" means the American University of Nigeria, Yola and in includes all its subsidiaries.
- c. "Event" means a conference, fundraising event, where meals are served, meetings or any other gathering (formal or informal) on University Property. If the Event occurs off University Property (including private residences) and any part of the cost of the Event is paid using University funds it is an Event as defined herein.
- d. "Licensed Premise" means a specific location where the sale and service of alcohol for consumption on the location has been authorized under law. The only licensed place at AUN currently is: AUN Club.
- e. "Sale of Alcohol or Illicit Drugs" means that alcohol or drugs is/are served or delivered for value.
- f. "University Property" means any property owned, leased, licensed or otherwise under the control of the American University of Nigeria, AUN.
- g. Illicit drugs mean drugs that are not legally permitted or authorized, unlicensed; unlawful drugs.



### III. **General Rules and Principles:**

- a. AUN operates a zero tolerance to alcohol and illicit drugs. All students are personally responsible for their behavior, and all students should consider themselves responsible for the safety of themselves and all fellow students as regards to alcohol consumption or drug use outside the AUN property or associated event locations.
- b. Students, student organizations or associations violating campus alcohol rules will be sanctioned under this policy, with sanctions ranging from fines to expulsion.
- c. This zero tolerance Policy is based on a philosophy of shared governance between AUN and students regarding use, possession, sale and distribution of alcohol or illicit drugs on campus.
  - a. Serving alcohol at the AUN Club by AUN staff, faculty or visitors, or service at other locations where alcohol can be sold shall be forbidden to all AUN students except post graduate students of AUN and non AUN students.
  - b. Self-service of alcohol is prohibited. Students attending the event shall not pour their own alcohol or be given direct access to coolers, kegs, bottles or containers containing alcohol neither are students expected to drink, possess, keep or hold all such empty containers of alcohol or illicit drugs.
  - c. AUN Club staff, when in doubt regarding serving alcohol to any customer who may be perceived as an AUN student, will ask for an AUN Student ID card to verify the customer's identity. This is the extent of the responsibility by club staff. However, club staff are expected to exhibit good sense of judgment in this respect.
  - d. AUN undergraduate students cannot become AUN Club Members unless they are part of a family membership that is obtained by a full time employed faculty or staff member.
- d. It is also a violation of University policy for anyone to be under the influence of alcohol on the campus or at a University-related activity off campus. Anyone violating these policies is subject to disciplinary action ranging from warning to expulsion.
- e. This zero-tolerance policy prohibits any AUN student except post graduate students from drinking alcohol and makes it illegal to buy alcohol for, or serve alcohol to, any student. AUN will not sell, serve or provide alcoholic beverages to any student. AUN is a dry campus and it adheres to all federal enactment and local laws in this respect.
- f. Student health and safety is a primary concern in cases of possible alcohol intoxication or alcohol-related injury. If a student on campus becomes endangered by alcohol use, students should contact the AUN Clinic, the duty of which is to provide medical assistance, not to report violations of policy. Reporting violation can be done afterwards. In these situations, AUN is most concerned that students who need care receive medical attention.
- g. Other intoxicating substances, local brewed drinks which are intoxicating, grain alcohol of any type are prohibited from campus at all times.

- h. Every impression of alcohol whether empty bottles, container of alcoholic drinks and substances associated with alcohol are not permitted on campus. Student who owns, harbor, possessed or store these items shall be subjected to investigation and if found wanting dealt with judicially.
- i. AUN students are equally prohibited from taking, serving, selling or storing any kind of mixed drinks made from or with alcohol are prohibited in AUN and all AUN property,
- j. Retaliating against anyone who reports an alleged violation of this policy, a witness or participant in any proceedings or investigation is also prohibited and shall be concerned a major misconduct which shall be dealt with decisively.

**VI Illicit Drug Use and Drug misuse:**

- 1) Unlawful possession of illicit drugs e.g., marijuana, heroin, amphetamine etc.
- 2) Drug paraphernalia used with illicit drugs or possession of such paraphernalia.
- 3) Unauthorized possession of a hypodermic syringe or needle, or any instrument adapted for the administration of controlled substances by injection.
- 4) Unlawful sale/consumption/possession/distribution/manufacture of illicit drugs or controlled drugs.
- 5) Being in the place where any of the above is committed.

**Extension:**

- 1. If any existing AUN, department, school, or unit policy or practice conflicts with this policy, this policy shall take precedence.
- 2. Any applicable federal, state or local laws shall take precedence over this policy in the event of any conflict.

## FACULTY RESEARCH PROFILES

FACULTY	QUALIFICATIONS	AREA OF SPECIALIZATION	RANK
<b>Prof. Yusuf M. Yusuf</b>	<ul style="list-style-type: none"> <li>• Ph. D (Dundee) (2008)</li> <li>• LL. M (Unilag) (1990),</li> <li>• BL (1988),</li> <li>• LL. B (ABU) (1986)</li> </ul>	<ul style="list-style-type: none"> <li>• International Environmental Law,</li> <li>• International Law for Energy and Natural Resources,</li> <li>• Maritime Boundary Disputes and Transboundary Resources</li> <li>• Alternative Dispute Resolution</li> <li>• Anti-corruption and Good Governance</li> </ul>	Dean & Professor of Law
<b>Prof. Yusuf Aboki</b>	<ul style="list-style-type: none"> <li>• SJD, University of Wisconsin, USA, (1990).</li> <li>• LL.M. Harvard University, USA, (1987).</li> <li>• LL.M. Ahmadu Bello University, Zaria (1985).</li> <li>• BL. Lagos, (1980).</li> <li>• LL.B. Ahmadu Bello University, Zaria, (1980).</li> </ul>	<ul style="list-style-type: none"> <li>• Land Law,</li> <li>• Legal Research Methodology,</li> <li>• Customary Law</li> </ul>	Professor of Law
<b>Prof. Mohammed L. Ahmadu</b>	<ul style="list-style-type: none"> <li>• PhD. South Pacific. (2005)</li> <li>• GCTT. South Pacific. (2004)</li> <li>• ACIS United Kingdom (1994)</li> <li>• LL.M. Warwick United Kingdom. (1991)</li> <li>• LL.M Lagos, Nigeria. (1990)</li> <li>• B.L Nigeria. (1987)</li> <li>• LL. B Hons. Jos, Nigeria. (1986)</li> </ul>	<ul style="list-style-type: none"> <li>• Information Technology Law</li> <li>• Commercial Law</li> <li>• Banking Law,</li> <li>• Corporate Law</li> <li>• Law and Development</li> <li>• Human Rights Law</li> </ul>	Professor of Law
<b>Prof. Maryam I. Gwangndi</b>	<ul style="list-style-type: none"> <li>• PhD University of Newcastle, United Kingdom (2009)</li> <li>• LL.M University of Lagos, Nigeria (1990)</li> <li>• B.L Nigeria (1987)</li> <li>• LL.B University of Maiduguri, Nigeria (1986)</li> </ul>	<ul style="list-style-type: none"> <li>• Constitutional Law</li> <li>• Administrative Law</li> <li>• Law of Evidence</li> <li>• Research Methods and Methodology</li> <li>• Criminal and Civil Procedures</li> <li>• Human Rights Law</li> <li>• International Humanitarian Law</li> </ul>	Visiting Professor of Law

<b>Prof. Peter A. Ocheme</b>	<ul style="list-style-type: none"> <li>• PhD. Zaria, Nigeria (2005)</li> <li>• LL.M Zaria, Nigeria (1998)</li> <li>• B.L Nigeria (1992)</li> <li>• LL. B Zaria, Nigeria (1989)</li> </ul>	<ul style="list-style-type: none"> <li>• Criminal Law</li> <li>• Comparative Criminal Law</li> <li>• Law of Torts</li> <li>• Criminology and Penology</li> <li>• Law of Evidence</li> <li>• Intellectual Property Law</li> <li>• Company Law and Practice</li> <li>• Criminal Litigation</li> </ul>	Professor of Law
<b>Dr. Bello M. Magaji</b>	<ul style="list-style-type: none"> <li>• Post-Doctoral Fellow, Ife (2020)</li> <li>• PhD Zaria, Nigeria (2017)</li> <li>• MPA Kaduna, Nigeria (2012)</li> <li>• LL.M Zaria, Nigeria (2008)</li> <li>• PGD Kaduna, Nigeria (2010)</li> <li>• PDE Kaduna, Nigeria (2009)</li> <li>• BL Nigeria (1990)</li> <li>• LL.B Sokoto, Nigeria (1989)</li> </ul>	<ul style="list-style-type: none"> <li>• Public International Law</li> <li>• Criminal Law</li> <li>• Constitutional Law</li> </ul>	Associate Professor & Program Chair Public & International Law
<b>Dr. Abdulrashid L. Haruna</b>	<ul style="list-style-type: none"> <li>• PhD International Islamic University Malaysia (2016)</li> <li>• LL.M. University of Maiduguri (2012)</li> <li>• BL (2006)</li> <li>• LL.B University of Maiduguri (2005)</li> </ul>	<ul style="list-style-type: none"> <li>• International Humanitarian Law,</li> <li>• Constitutional Law,</li> <li>• Clinical Legal Education,</li> <li>• Human Rights Law.</li> </ul>	Associate Professor
<b>Dr. David O. Adetoro</b>	<ul style="list-style-type: none"> <li>• PDE, Federal College of Education Yola (2018)</li> <li>• PhD. University of Glasgow, Scotland (2009)</li> <li>• LL.M University of Dundee, Scotland (2004)</li> <li>• LL.M Lagos, Nigeria (2000)</li> <li>• B.L Univ. of Lagos, Nigeria (1995)</li> <li>• LL.B OAU, Ife, Nigeria (1993)</li> </ul>	<ul style="list-style-type: none"> <li>• Competition (Antitrust) Policy</li> <li>• Oil and Gas Law</li> <li>• Energy Law and Policy</li> <li>• Electricity</li> <li>• Natural Resources and Regulation</li> </ul>	Assistant Professor
<b>Dr. Obinna C. Dike</b>	<ul style="list-style-type: none"> <li>• PhD, Dundee, UK (2016)</li> <li>• LL.M, Dundee, UK (2010)</li> </ul>	<ul style="list-style-type: none"> <li>• Oil and Gas Law</li> <li>• Equity and Trust</li> </ul>	Assistant Professor & Program

	<ul style="list-style-type: none"> <li>• BL, (2005)</li> <li>• LL.B, Awka, Nigeria (2004)</li> </ul>	<ul style="list-style-type: none"> <li>• International Law</li> <li>• Energy</li> <li>• Natural Resources and Regulation</li> </ul>	Chair Private & Business Law
<b>Dr. Jennifer H. Mike</b>	<ul style="list-style-type: none"> <li>• PhD University of Exeter (2016)</li> <li>• LLM (International Trade and Maritime Law)- London Metropolitan University (2012)</li> <li>• B.L - Nigerian Law school (2010)</li> <li>• LL. B-University of Jos (2010)</li> <li>• Diploma-in-Law- University of Jos (2009)</li> <li>• Federal College of Education, Yola, -PDE (In Progress)</li> <li>• <u>UK Solicitors Regulation Authority's (SRA) Qualified Lawyers Transfer Scheme</u> (In progress)</li> </ul>	<ul style="list-style-type: none"> <li>• Human Rights Law</li> <li>• Intellectual Property Law</li> <li>• Criminal Law</li> </ul>	Assistant Professor
<b>Dr. Uchenna J. Orji</b>	<ul style="list-style-type: none"> <li>• PhD Nnamdi Azikiwe University, Awka, Nigeria (2017).</li> <li>• LL.M University of Ibadan, Nigeria (2010).</li> <li>• B.L Nigeria (2007).</li> <li>• LL. B University of Nigeria, Nsukka, Nigeria (2006).</li> </ul>	<ul style="list-style-type: none"> <li>• Intellectual Property Law and Regulation</li> <li>• Information and Communications Technology Law</li> <li>• Data Protection Law</li> <li>• Business Law</li> <li>• Cyber Security Law</li> </ul>	Assistant Professor
<b>Dr Christiana Agbo-Ejeh</b>	<ul style="list-style-type: none"> <li>• PhD Univ. of Cape Town (2022)</li> <li>• LLM Uni. of Warwick (2012)</li> <li>• LLB Unijos (2007)</li> <li>• BL (2008)</li> </ul>	<ul style="list-style-type: none"> <li>• Commercial Law</li> <li>• International Economic Law</li> <li>• Law of Contract</li> </ul>	Assistant Professor
<b>Dr. Abubakar H. Diram</b>	<ul style="list-style-type: none"> <li>• Ph.D. University of Maiduguri (2021)</li> <li>• LL.M University of Maiduguri (2013)</li> <li>• B.L (2006)</li> <li>• LL.B University of Maiduguri (2005)</li> </ul>	<ul style="list-style-type: none"> <li>• Access to Justice</li> <li>• Alternative Dispute Resolution (ADR)</li> </ul>	Assistant Professor (Adjunct)

<b>Dr. Habib S. Usman</b>	<ul style="list-style-type: none"> <li>• PhD North-West University, Potchefstroom Campus (2022)</li> <li>• PDE, Federal College of Education Yola (2018)</li> <li>• LL.M Tilburg University, Netherlands (2014)</li> <li>• B.L Abuja, Nigeria (2006)</li> <li>• LL.B &amp; Sharia University Maiduguri, Nigeria (2005)</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture Law</li> <li>• Biotechnology Law</li> <li>• Information Technology Law</li> <li>• Climate Change Law</li> <li>• Medical Law</li> </ul>	Assistant Professor
<b>Mr. Benjamin C. Danpullo</b>	<ul style="list-style-type: none"> <li>• PDE, Federal College of Education Yola (2018)</li> <li>• LL.M Univ. Jos, Nigeria (2015)</li> <li>• B.L Abuja, Nigeria (1999)</li> <li>• LL. B Univ. Maiduguri, Nigeria (1997)</li> </ul>	<ul style="list-style-type: none"> <li>• Commercial Law</li> <li>• Comparative Constitutional Law.</li> <li>• Human Rights</li> </ul>	Instructor
<b>Mr. Gabriel O. Raphael</b>	<ul style="list-style-type: none"> <li>• MLIS University of Agriculture, Makurdi Nigeria (2019)</li> <li>• PGDE, National Teachers Institute, Makurdi Study Centre, Nigeria (2014)</li> <li>• LL.M Benue State University, Makurdi Nigeria (2013)</li> <li>• DLIS Benue State University, Makurdi, Nigeria (2013)</li> <li>• BL (2011)</li> <li>• LL. B (Hons) Benue State University, (2009)</li> <li>• DIL Benue State Polytechnic, Ugbokolo Nigeria (2000)</li> </ul>	<ul style="list-style-type: none"> <li>• Intellectual Property Law,</li> <li>• Alternative Dispute Resolution,</li> <li>• Law Library Management.</li> </ul>	Adjunct Law Librarian/ Instructor.
<b>Ms Jannatu Z. Ahmed</b>	<ul style="list-style-type: none"> <li>• B.L Abuja, Nigeria (2015)</li> <li>• LLB (Hons) University of Maiduguri (2013)</li> </ul>	<ul style="list-style-type: none"> <li>• Trial Advocacy and Law Clinic</li> </ul>	Law Clinic Instructor

## PICTURAL DESCRIPTION OF SCHOOL OF LAW BUILDING



**Moot Courtroom**



**Staircase leading to Faculty offices**





**Classes**