



AMERICAN UNIVERSITY OF NIGERIA

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REQUEST FOR BIDS

Corrective Works for Dormitories BB, CC and DD

Invitation to Qualified Engineering and Construction Partners

Issue Date	28 July 2026
Bid Submission Deadline	Wednesday, 5 August 2026, at 11:59 p.m. WAT
Anticipated Work Commencement	Tuesday, 11 August 2026
Project Location	American University of Nigeria, Yola, Adamawa State
Site Visit / Clarifications	Registrar's Office - Ms. Jane Amos
Contact Email	cpc@aun.edu.ng

AUN seeks a capable partner that can deliver durable corrective works promptly and can offer a practical, flexible payment arrangement.

Reference: Corrective Works - Dormitories BB, CC and DD

1. Invitation to Bid

The American University of Nigeria (AUN) invites qualified construction companies, civil and structural engineering firms, plumbing and drainage contractors, or appropriately constituted consortia to submit a written bid for corrective works at Dormitories BB, CC and DD on the AUN campus in Yola, Adamawa State.

The bid must include a formal letter of interest, a clear technical proposal, and an itemized financial estimate showing the total cost of completing the works. AUN intends to make a swift selection following the submission deadline. The selected partner will be expected to mobilize and commence work on Tuesday, 11 August 2026, subject to issuance of a written award and execution of the appropriate agreement.

AUN prefers an integrated proposal covering the full scope of work. Where a bidder proposes to use specialist subcontractors, the roles and responsibilities of each party must be clearly disclosed.

Important: Bidders are responsible for verifying all measurements, quantities, site conditions, access requirements, and existing services before pricing. Any assumption or proposed technical deviation must be clearly identified in the bid.

2. Site Inspection, Clarifications and Submission

Site inspection is strongly encouraged because the source schedule does not contain measured quantities for all items. Bidders wishing to visit the campus should contact the Registrar's Office through Ms. Jane Amos at cpc@aun.edu.ng to arrange access and coordination.

Bids should be submitted electronically to the Registrar's Office through Ms. Jane Amos at cpc@aun.edu.ng. The email subject should read: "RFB - Corrective Works for Dormitories BB, CC and DD - [Bidder Name]."

The complete bid must be received no later than Sunday, 9 August 2026, at 11:59 p.m. West Africa Time (WAT). Late or incomplete submissions may not be considered. Bidders should submit one signed PDF package, with any supporting schedules attached in PDF or spreadsheet format.

3. Detailed Scope of Corrective Works

The following scope consolidates the corrective measures identified for Dormitories BB, CC and DD. The successful bidder must provide all labor, supervision, materials, equipment, temporary works, testing, waste removal, safety measures, transportation, and finishing necessary to deliver complete and serviceable works.

A. Corrective Work on Failed Wall Sections

A1	Excavation, demolition and disposal - Excavate the affected backfill; demolish failed wall sections; remove and cart debris to an approved disposal location; and prepare the affected areas for new concrete and masonry works.
A2	Sandcrete blockwork and plastering - Set sandcrete blocks, fill as required with lean concrete in a 1:4:8 mix, and plaster both faces of the wall with mortar in a 1:6 mix, including all workmanship and finishing.
A3	Reinforced concrete beams and columns - Cast concrete beams and columns within the failed wall sections using Grade 25 concrete, nominal mix 1:1.5:3, including formwork, placement, curing and workmanship.
A4	Reinforcement - Provide Y16 mm main reinforcement bars and Y12 mm stirrups/links for columns and beams, including cutting, bending, tying, positioning and fixing.

A5	Completion of exposed structural work - Complete concrete work around exposed reinforcement for columns in Dormitories CC and DD, including plastering and coping finishes to the tops of walls in all three dormitories.
A6	Backfilling and surface diversion - Backfill with suitable compacted material in layers not exceeding 200 mm to a safe wall height, including grading, slope diversion and associated finishes that direct water away from the wall.

B. De-flooding of Courtyards and Dormitory Perimeters

B1	Dewatering and drainage restoration - Pump out stagnant water within the courtyards and dormitory premises; clear blockages in functional stormwater pipes; and provide alternative drainage channels or pipes where necessary, including cutting, laying, connections and finishing.
B2	External pipe and inspection chamber repairs - Reconnect disjointed external pipes and properly finish inspection chambers, including correct dressing, secure covers and adequate closure.
B3	Paving and falls to drains - Provide paving bricks laid over well-compacted sand layers and a damp-proof membrane. Grade surfaces gently toward an open concrete drain near the bottom of the wall, with sand finishing and concrete edge restraints throughout the premises of the three dormitories.

C. Steel Railings and Finishes

C1	Steel railings for Dormitories CC and DD - Provide steel railings based on the existing Dormitory BB pattern but using a suitably thicker section, including approved design details, cutting, welding, bracing, anchoring and finishing. Final railing pattern is subject to AUN approval.
C2	Railing paint finish - Prepare and apply not fewer than three coats of gloss paint to railings at Dormitories BB, CC and DD in colors approved by AUN, including surface preparation and workmanship.
C3	Basement room painting - Provide proper emulsion paint finishes to basement rooms, matching the existing color pattern and design of the upper floors, including preparation, repairs, priming and final coats.

D. Basement Toilets, Septic Tank and Sump Pump System

D1	Toilet completion - Complete toilet tiling works in the dormitories and install all required plumbing fixtures, fittings, appurtenances, connections and finishes.
D2	Engineering design and bill of quantities - Prepare an engineering design and detailed bill of quantities for a septic tank of adequate capacity to serve the three dormitories, together with a sump system at Dormitory DD to address the existing discharge slope. The design and bill will be subject to AUN technical vetting and approval before construction.
D3	Sump system and pump - Construct a sump system using a precast concrete cylinder of approximately 1 m diameter, or an approved equivalent designed by the responsible engineer, including a pump of adequate capacity, controls, connections and commissioning.
D4	Reinforced concrete septic tank - Construct a reinforced concrete septic tank of adequate capacity for the three dormitories, including a clarifier and an approved discharge arrangement suitable for irrigation, subject to applicable requirements and AUN engineering approval.

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| D5 | External sewage plumbing - Provide all external plumbing required to connect existing sewage lines to the new septic tank and sump system, including excavation, bedding, fittings, testing, backfilling and workmanship. |
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4. General Technical and Delivery Requirements

- All work must comply with applicable laws, codes, safety requirements, environmental requirements, manufacturers' instructions and accepted engineering practice.
- The bidder must inspect the structures and identify any additional enabling works necessary for a durable solution. Such items must be separately priced and explained rather than hidden in lump sums.
- Final structural, drainage, septic and sump details are subject to review and written approval by AUN before execution.
- The contractor must protect students, staff, existing buildings, utilities and landscaping; maintain safe access; barricade work areas; and keep the site orderly throughout the works.
- Debris, wastewater and excavated materials must be handled and disposed of responsibly at approved locations.
- Materials must be new and of appropriate quality. AUN may request samples, product data, test results or inspection of work before covering up.
- No variation, substitution or additional work will be payable without prior written authorization from AUN.
- The bidder must state the proposed completion period, sequencing and any activities that may disrupt dormitory operations.

5. Required Bid Contents

Each bid should be complete enough to allow AUN to evaluate technical capability, cost, schedule and payment flexibility. At a minimum, include the following:

- 1. Cover Letter.** A signed letter confirming interest, understanding of the scope, availability to begin on 11 August 2026, bid validity, and the name and contact details of the authorized representative.
- 2. Company Information.** Company profile, evidence of legal registration and tax compliance, office address, ownership/contact details, and any relevant professional or contractor registrations.
- 3. Relevant Experience.** Descriptions of comparable retaining wall, drainage, plumbing, septic, sump, dormitory or institutional works completed, including client references and photographs where available.
- 4. Technical Proposal.** Proposed methodology, sequencing, materials, quality controls, safety plan, environmental controls, testing and commissioning arrangements, and management of occupied-campus risks.
- 5. Project Team.** Names, roles and qualifications of the project manager, engineer(s), site supervisor and key specialists.
- 6. Work Programme.** A realistic schedule showing mobilization, major activities, inspections, commissioning and completion. Clearly state the number of calendar days required.
- 7. Financial Proposal.** An itemized quotation in Nigerian Naira (₦), using the pricing schedule in this RFB or an equivalent detailed BOQ. Show quantities, units, unit rates, amounts, subtotals, taxes, contingencies, exclusions and the total bid price.
- 8. Payment Proposal.** A proposed milestone payment plan that identifies the minimum mobilization payment requested, milestone percentages or amounts, invoice/payment timing, retention terms and any flexibility or credit period offered to AUN.
- 9. Warranty and Defects Liability.** State the warranty/defects-liability period and the process for correcting defects after completion.

10. Assumptions and Exclusions. Clearly list all assumptions, qualifications, exclusions, provisional sums and items requiring further investigation or design approval.

Payment Flexibility Is a Priority. AUN will give meaningful preference to technically qualified bidders that can offer a reasonable mobilization requirement and a flexible, milestone-based payment plan. Bidders are encouraged to present more than one payment option where possible.

6. Evaluation and Selection

AUN expects to evaluate bids promptly after the deadline. Selection will be based on the overall best value and the bidder's ability to deliver a durable solution, not solely on the lowest quoted price. Evaluation factors may include:

- Completeness and compliance with the RFB;
- Technical soundness, proposed methodology and quality of materials;
- Relevant experience, personnel and demonstrated capacity;
- Realism of the schedule and ability to mobilize on 11 August 2026;
- Price, transparency of the estimate and overall value for money;
- Flexibility and practicality of the proposed payment plan;
- Warranty, defects-liability commitment and after-completion support; and
- Outcome of reference checks, clarifications, interviews or site discussions.

AUN may request clarification, negotiate scope or commercial terms, invite shortlisted bidders for discussion, verify information supplied, and award all or part of the work as it considers appropriate.

7. General Conditions of this Request

- This RFB is an invitation to submit an offer and does not itself constitute a contract or commitment by AUN.
- AUN reserves the right to accept or reject any bid, cancel or amend the process, negotiate with one or more bidders, or decide not to award the work without liability to bidders.
- Each bidder bears its own costs of inspection, preparation and submission.
- All quoted prices should remain valid for at least 30 days after the submission deadline unless a longer period is stated.
- Prices should include all labor, supervision, materials, tools, plant, transport, temporary works, safety measures, testing, commissioning, cleaning and disposal required for completion, except where clearly excluded.
- The successful bidder may be required to provide evidence of insurance, statutory compliance, personnel qualifications and other due-diligence documents before award.
- No work may commence until AUN issues a written award or contract and authorizes mobilization.
- The successful partner must coordinate daily access and activities with the designated AUN representatives and comply with campus security and safety procedures.

8. The Table Below Shows the Time Line for The Completion Of The Project.

Date	Activity	Details
Tuesday, 28 July 2026	Request for Proposal (RFP) Issuance	Official publication of the RFP on the University's website, and other platforms. RFP documents made available for download and collection.

28 July – 3 August 2026	Clarification & Site Visit Period	Prospective bidders may submit written requests for clarification. A site inspection will be conducted to familiarize bidders with the project scope and existing conditions.
Tuesday, 4 August 2026	Deadline for Clarification Requests	Final date for submission of all bidder enquiries.
Wednesday, 5 August 2026	Bid Submission Deadline	Sealed technical and financial proposals must be submitted no later than 11:59PM .
5 – 8 August 2026	Bid Evaluation	Technical and financial evaluation by the selection committee in line with the evaluation criteria.
Saturday, 8 August 2026	Recommendation & Approval	Evaluation report submitted for management approval and selection of the preferred bidder.
Monday, 10 August 2026	Contract Award & Mobilization	Issuance of Letter of Award, execution of the contract, approval of the contractor's work programme, and mobilization to site.
Tuesday, 11 August 2026	Project Commencement	Formal site handover and commencement of construction activities in accordance with the approved implementation schedule.
11 – 30 August 2026	Construction Period	Execution of all approved works. Weekly progress meetings and inspections will be conducted by the University's Project Team to monitor progress, quality, and compliance with specifications.
Sunday, 30 August 2026	Substantial Completion & Handover	Completion of all works, joint inspection, preparation of snag list (if any), rectification of defects, and issuance of the Provisional Completion Certificate.

9. Bidder Declaration and Signature

By signing below, the bidder confirms that the information submitted is accurate, that the bidder has reviewed the scope and site conditions to the extent necessary, and that the quoted price and proposed schedule are offered in good faith subject only to the stated assumptions and exclusions.

Legal Name of Bidder	
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Authorized Representative	
Title / Position	
Business Address	
Telephone	
Email	
Total Bid Price (₦)	
Proposed Mobilization (%)	
Calendar Days to Complete	
Bid Valid Until	

 Authorized Signature

Company Stamp / Seal

Date

SUBMISSION DEADLINE: WEDNESDAY, 5 AUGUST 2026, AT 11:59 P.M. WAT

Submit to: Capital Projects Committee Email- cpc@aun.edu.ng