



# COURSE WITHDRAWAL FORM

## DIRECTIONS



After add/drop period (the first 2 weeks, 10<sup>th</sup> day of classes) students may withdraw from courses without academic penalty prior to or during the 4<sup>th</sup> week of classes. A grade of W (Withdrawal) will be recorded, which will not affect a student's GPA. After the fourth (4<sup>th</sup>) week of classes, a 'WP' (Withdrawal – Pass) or 'WF' (Withdrawal – Fail) will be input based on academic performance in the course, as determined by the faculty member teaching the course. (Please refer to the catalog to learn about the effects of these marks on CGPA.) Prior to withdrawal from courses, students are strongly recommended to consult with their academic advisor. Students are advised to keep a copy of this record before submitting it to the Registrar.

## STUDENT INFORMATION

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

ID Number A000 \_\_\_\_\_ AUN E-mail \_\_\_\_\_@aun.edu.ng

Mobile Numbers i \_\_\_\_\_ ii. \_\_\_\_\_

School \_\_\_\_\_ Semester \_\_\_\_\_ Year FR/SO/JR/SR

## COURSE(S) TO WITHDRAW FROM

Course Code	CRN	Instructor Name	Instructor's Sign	Grade	Date

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

### FOR OFFICIAL USE ONLY

Changes recorded by Registrar's Office Name \_\_\_\_\_ Date \_\_\_\_\_

Professor(s) notified of Withdrawal (cc: Academic Advising Office)